



**WISCONSIN RAPIDS COMMON
COUNCIL TUESDAY, AUGUST 18, 2026
6:00 PM
CITY HALL COUNCIL CHAMBERS**

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the City Hall Council Chambers, 444 West Grand Avenue, Wisconsin Rapids, on Tuesday, August 18, 2026 at 6:00 PM. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Council may appear remotely via video or audioconferencing for this meeting.

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation**
- 4. Reading of the Minutes of the Previous Meeting**
 - A. July 21, 2026 (attachment #1)
- 5. Consider for Adoption the Actions of the Planning Commission, as follows:**
 - A. Planning Commission meeting held on August 10, 2026
 1. Approval of the report from July 6th, 2026, Planning Commission meeting
Motion by Marutz to approve the report from July 6, 2026, Planning Commission meeting;
second by Ferkey. Motion carried (7 – 0)
 2. Request from Theresa Cashman, Out of the Box Coffee House, for a special exception to exceed the maximum number of parking spaces at 3820 8th Street South (Parcel ID 3413806)
)Kyle Kearns provided a review of the request. Approval was recommended with the condition outlined in the staff report.
Motion by Daven to approve the request from Theresa Cashman, Out of the Box Coffee House, for a special exception to exceed the maximum number of parking spaces at 3820 8th Street South (Parcel ID 3413806), subject to the following condition:
1. Community Development Department shall have the authority to approve minor modifications to the plans.
Second by Bailey. Motion carried (7 – 0) Items
4-7 were moved up on the agenda.
 3. Request from Alderperson Madalyn Palmquist to review and consider modifications to Chapter 11 – Zoning as it relates to Data Center land use (Appendix B) – discussion only
Madalyn Palmquist read her document relating to the concerns and considerations for modification to Chapter 11 Zoning, Appendix B. Attorney Sue Schill provided information

and timelines on a conceivable zoning/development moratorium, amendments to the city ordinance, and the legalities of a binding referendum through direct legislation. Discussions ensued between Commission Members, Attorney Schill and Community Development Director Kearns, addressing the possible benefits and the disadvantages between pursuing City ordinance amendments versus adopting a moratorium. Chairman Zacher recognized persons in the audience who wished to speak, and they were requested to speak only regarding the agenda item outlined above, and were further cautioned against speaking on other topics or any pending data center application. Several residents from Wisconsin Rapids and neighboring communities, as well as others representing interested organizations, provided their comments, opinions and recommendations to the Planning Commission regarding data centers.

Eric Daven made a motion to direct staff to draft a 12-month moratorium over Chapter 11, Appendix A, section 14.03, Data Center, in order to address issues related to public health, safety, and rate-payer equity within the City, and to perform necessary infrastructure studies and better understand the use regulatory framework. The motion included that the item be placed on an agenda for a special meeting of the Planning Commission; second by Schiferl. Katy Bailey abstained and cited a conflict of interest. Motion carried (6 – 0)

4. Request for a Certified Survey Map to combine lots and dedicate right-of-way for street purposes at property northwest of the intersection of East Jackson Street and 2nd Street North (Parcel IDs 34-08178, 34-08177, 34-08176, 34-08174, 34-08172, 34-08171, 34-08170), totaling 9,876 square feet.

Mr. Kearns provided a synopsis of agenda items 4, 5, and 6.

Motion by Ferkey to approve the request for a Certified Survey Map to combine lots and dedicate right-of-way for street purposes at property northwest of the intersection of East Jackson Street and 2nd Street North (Parcel IDs 34-08178, 34-08177, 34-08176, 34-08174, 34-08172, 34-08171, 34-08170), totaling 9,876 square feet; second by Marutz. Motion carried (7 – 0)

5. Request for a Certified Survey Map to dedicate right-of-way for street purposes at 171 3rd Street North (Parcel ID 34-08158), totaling 544.4 square feet.

Motion by Schiferl to approve the request for a Certified Survey Map to dedicate right-of-way for street purposes at 171 3rd Street North (Parcel ID 34-08158), totaling 544.4 square feet; second by Thao. Motion carried (7 – 0)

6. Request for a Certified Survey Map to combine lots, including vacated Market Street and a vacated alleyway, and to dedicate right-of-way for street purposes at 400 Market Street (Parcel IDs 34-7751, 34-07747, 34-08151, 34-08161, 34-08160, 34-08149, 34-08150), totaling 329 square feet and 293 square feet along East Jackson Street and 180 square feet on Saratoga Street.

Motion by Marutz to approve the request for a Certified Survey Map to combine lots, including vacated Market Street and a vacated alleyway, and to dedicate right-of-way for street purposes at 400 Market Street (Parcel IDs 34-7751, 34-07747, 34-08151, 34-08161, 34-08160, 34-08149, 34-08150), totaling 329 square feet and 293 square feet along East Jackson Street and 180 square feet on Saratoga Street; second by Daven. Motion carried (7 – 0)

7. Community Development Department Update
Mr. Kearns announced that the kickoff for the Comprehensive Plan update had begun and that it is scheduled to be completed in the next 12-18 months.
8. Adjourn
Mayor Zacher adjourned the meeting at 7:42 p.m.

6. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. Finance and Property Committee meeting held on August 4, 2026

1. Call to Order
Chairperson Timm called the meeting to order at 5:00 p.m.
2. Consider for disallowance a claim by Michelle Laurel for injuries allegedly sustained while a patient in a City ambulance; disallowance is recommended by the City's insurance claims administrator. (see attachment)
It was moved by Cattnach, seconded by Penzkover to disallow a claim filed by Michelle Laurel for injuries allegedly sustained while a patient in a City ambulance. Motion carried, 3-0.
3. Review and consider the public dedication of 544.4 sf of land from parcel 34-08158 for street purposes.
It was moved by Timm, seconded by Cattnach to approve the public dedication of 544.4 sf of land from parcel 34-08158 for street purposes. Motion carried, 3-0.
4. Review and consider a public dedication of land from parcels 34-08170, 34-08174, 34-08176, 34-08177, 34-08178 for street purposes totaling 9,876 sf.
It was moved by Penzkover, seconded by Timm to approve the public dedication of land from parcels 34-08170, 34-08174, 34-08176, 34-08177, 34-08178 for street purposes totaling 9,876 sf. Motion carried, 3-0.
5. Discuss Triangle Site Development at the northwest corner of East Jackson Street and 2nd Street North.
The Committee and staff discussed the history and development potential for the site, primarily related to housing, mixed-use, park and commercial. More specifically, the downtown master plan and Jackson Street reconstruction were discussed, as well as opportunities for affordable housing and a band shell. Further discussion at Common Council was encouraged.
6. Audit of the bills
It was moved by Penzkover, seconded by Timm to approve check numbers 30672 to 30979 in the amount of \$2,884,339.65. Motion carried, 3-0.
7. Set next regular meeting date
The next regular meeting of the Finance and Property Committee is scheduled for Tuesday, September 1, 2026 at 5:00 p.m.
8. Adjourn
There being no further business to come before the Committee, the meeting adjourned at 5:35 p.m.

B. Public Works Committee meeting held on August 6, 2026

1. Call to order
The meeting was called to order at 5:00 PM.
 2. Discuss the creation of an electrical bike and scooter ordinance.
Chief Hostens provided a draft ordinance to the committee highlighting education of the public. Also, an ordinance would help support officer's enforcement of bicycle laws throughout the city. It may also be necessary to restrict certain roadway and sidewalks where it is not safe to travel. Chief Hostens mentioned bike rodeos would continue to be used for educational purposes. Tom Rayome, 1220 22nd St N, spoke regarding the issue of e-bikes within the city and the safety issues surrounding their use.
Motion by Austin, second by Pluess to direct staff to develop an ordinance on e-bikes.
Motion carried 3-0.
 3. Review and consider a revision to the All Terrain Vehicle (ATV) and Utility Terrain Vehicle Traffic (UTV) Ordinance.
Aldersperson Palmquist introduced this referral and highlighted specific regulations in the current. Stephen Schultz, 520 13th St N, spoke in favor of opening all the roadways. Julie Mohr, 3220 Norton St., spoke on issues with trailering UTVs from 32nd St N and Washington St to roadways that are open and would like to see all the roadways open to ATVs and UTVs. Tom Rayome, 1220 22nd St N, reminded everyone that a referendum was done on ATVs and UTVs on City roads. Bryan Marsch, 221 Two Mile Ave, spoke in favor of opening all roadways and urged the city try opening all roadways. Chief Hostens spoke on the enforcement of the current ordinance with no knowledge of ATVs and UTVs breaking any rules. Aldersperson Timm spoke on business advantage of allowing ATVs and UTVs and that it would be good for the city to open more roadways.
Motion by Pluess, second by Penzkover to adopt a revision to the ordinance to allow ATVs and UTVs on the following streets ~2,236ft of 48th St N, ~2,966ft of 64th St, ~1353ft of Washington St. Motion carried 3-0.
 4. Review the holiday calendar and set the garbage collection schedule for 2027.
Motion by Austin, second by Pluess to approve the calendar as presented. Motion carried (3-0).
 5. Review Engineering & Street Department Monthly Activity Report
The monthly reports were reviewed.
 6. Review the referral list.
Aldersperson Penzkover referred concerns about the expectation of an all-way stop at Lincoln St and Airport Ave and requested that a traffic study be conducted.
 7. Set Next Meeting Date
The next regular meeting is September 3rd, 2026 at 5pm
 8. Adjourn
Meeting adjourned at 6:04 PM.
- C. Human Resources Committee meeting held on August 6, 2026
1. Call to order
Aldersperson Palmquist called the meeting to order at 4:00 p.m.

2. Review the monthly activities of the Human Resources Department.
Personnel- Hires/ Terms- YTD- 15 resignations/ retirements and 18 new hires. That is a 2-person increase from July, with both positions being in the police department. Life Insurance Transition to an on-line format has been completed. City staff have been collaborating on the modification and the rebuilding of the Continuity of Operations Plan (COOP) and Continuance of Government (COG) in the event of a major incident. The City's Employee Assistance Program (EAP) through Ascension will have the Quarter 3 in-person presentation on August 19, 2026. The program will take place at the library, and the topic will be Anxiety and Depression.
3. Discuss a referral from Alderperson Palmquist regarding salary compression within the Fire Department.
Motion by Palmquist seconded by Ferkey to approve the revised draft of the Pay Provisions Policy as it relates to salary compression. Motion carried 3-0.
4. Adjournment
The meeting adjourned at 4:35 p.m.

7. Reports of Other Committees, Commissions, Boards, and Department Reports:

- A. Other Reports

8. Referrals to Committees

9. Adjourn

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



Attachment #1

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, JULY 21, 2026
6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, July 21, 2026 at 6:04 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Zacher called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present, except Alderperson Ferkey, who was excused:

<u>Alderperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	☒	☐
Todd Ferkey	2	☐	☒
Justin Pluess	3	☒	☐
Jeff Penzkover	4	☒	☐
Jake Cattanaach	5	☒	☐
Dennis Polach	6	☒	☐
Michael Timm	7	☒	☐
Madalyn Palmquist	8	☒	☐

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Zacher invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Reading of the Minutes of the Previous Meeting

A. Held on June 16, 2026

It was moved by Cattanaach, seconded by Palmquist to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5	Motion	☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8	Second	☒	☐	☐

5. Appointments

A. Consider for confirmation Mayor Zacher's Appointments to various Committees, Commissions and Boards
Mayor Zacher made the following appointments:

Library Board

Sarah Morgan, 850 17th Ave. S, is appointed as a regular member, to replace Emily Kent, for a term expiring 7/1/2029.

It was moved by Timm, seconded by Austin to approve Mayor Zacher's appointment, as presented. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
--------------------	-----------------	----------------------	------------	------------	---------------

Ryan Austin	1	Second	☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7	Motion	☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

6. Resolutions

- A. Review and consider a Resolution to Discontinue a Portion of Market Street Right-of-Way from its point of intersection with 2nd Street North southerly 380' to a point 20' north of its point of intersection with East Jackson Street.

It was moved by Ferkey, seconded by Penzkover to approve a Resolution to Discontinue a Portion of Market Street Right-of-Way from its point of intersection with 2nd Street North southerly 380' to a point 20' north of its point of intersection with East Jackson Street. Motion carried, 7 ayes and 0 nays. Resolution No. 20 (2026):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4	Motion	☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6	Second	☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

- B. Review and consider a Resolution to Discontinue an Alley located immediately north and west of the East Jackson Street and Market Street intersection. Alley Right-of-Way St located immediately north and west of the East Jackson Street and Market Street intersection

It was moved by Austin, seconded by Pluess to approve a Resolution to Discontinue an Alley located immediately north and west of the East Jackson Street and Market Street intersection. Alley Right-of-Way St located immediately north and west of the East Jackson Street and Market Street intersection. Motion carried, 7 ayes and 0 nays. Resolution No. 21 (2026):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Motion	☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3	Second	☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

7. REPORT OF THE PLANNING COMMISSION

- A. MEETING HELD ON JULY 6, 2026:

Date of Meeting: July 6, 2026

Reported to Council: July 21, 2026

The Planning Commission met at 4:00 p.m. on July 6, 2026 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers consisted of Chairperson Matt Zacher, Todd Ferkey, and Steve Schiferl. Eric Daven attended via Zoom. Jeff Marutz, Lee Thao and Katy Bailey were absent. Also attending the meeting were Community Development Director

Kyle Kearns (Zoom), Associate Planner Lizabeth Edwardson, Alderperson Dennis Polach, Matthew Mattner, and others as listed on the meeting sign-in sheet.

The meeting was called to order at 4:01 p.m.

1. Approval of the report from the June 1st, 2026 Planning Commission meeting

Motion by Ferkey to approve the report from the June 1st, 2026 Planning Commission meeting; second by Schiferl. Motion carried (4 – 0)

2. Public Hearing and action on a request from Family Health Center of Marshfield, Inc. for a Planned Development District Amendment to PDD-03 for the construction of a Health Care Clinic at 231 West Riverview Expressway (Parcel ID 3402581) and 730 Hale Street (Parcel ID 3402582), which fall within the General Commercial (B-2) District.

Lizabeth Edwardson provided a review of the request. Approval was recommended with the conditions outlined in the staff report. Kyle Kearns added that the existing conditions and deviations related to the YMCA would carry forward; therefore there would be an amended resolution that would incorporate the new deviations and conditions along with the ones from the previous PDD approval.

Mr. Schiferl inquired about space requirements for 48-foot semi-trailers to which Matthew Mattner of Family Health Center of Marshfield stated that the vast majority of delivery vehicles were 28-foot trucks and semis would utilize the access road.

Public hearing opened at 4:12 p.m.

No one spoke in favor or against the request

Public hearing closed at 4:13 p.m.

Motion by Schiferl to approve a request from Family Health Center of Marshfield, Inc. for a Planned Development District Amendment to PDD-03 for the construction of a Health Care Clinic at 231 West Riverview Expressway (Parcel ID 3402581) and 730 Hale Street (Parcel ID 3402582), which fall within the General Commercial (B-2) District, subject to the following:

- 1) This approval includes both the amendment to the General Development Plan for the overall district and Precise Implementation Plan for the Health Care Clinic.
- 2) Minor or major alterations to the Precise Implementation Plan shall be pursuant to Section 11.05.36 of the Zoning Ordinance.
- 3) The Planned Development District shall be developed in accordance with the applicable B-2, General Commercial District regulations with the following exceptions and modifications: see page 6 of report.
- 4) Applicable building permits though the City shall be obtained.
- 5) This request is contingent on the approval of a Certified Survey Map to combine the two parcels and dedicate right-of-way as required by the Engineering Department.
- 6) Applicable fire protection requirements and standards relating to Fire Department Connection (FDC), fire hydrant location, and access shall be met for the site, to be reviewed and approved by the Wisconsin Rapids Fire Department during plan review and prior to final occupancy.
- 7) Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Ferkey. Motion carried (4 – 0) **Resolution No. 26 (2026):**

3. Request from Family Health Center of Marshfield, Inc. for a Certified Survey Map to combine two lots at 231 West Riverview Expressway (Parcel ID 3402581) and 730 Hale Street (Parcel ID 3402582) and dedicate right-of-way along West Riverview Expressway.

Lizabeth provided a review of the request. Approval was recommended as the proposal is consistent with the official street map.

Motion by Daven to approve the request from Family Health Center of Marshfield, Inc. for a Certified Survey Map to combine two lots at 231 West Riverview Expressway (Parcel ID 3402581) and 730 Hale Street (Parcel ID 3402582) and dedicate right-of-way along West Riverview Expressway; second by Ferkey. Motion carried (4 – 0).

4. Adjourn

Matt Zacher adjourned the meeting at 4:16 p.m.

It was moved by Palmquist, seconded by Timm to approve and adopt the actions of the Commission.

Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐

Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7	Second	☒	☐	☐
Madalyn Palmquist	8	Motion	☒	☐	☐

8. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JULY 7, 2026:

Michael Timm, Chairperson

Jake Cattanaach, Vice-Chairperson

Jeff Penzkover

Date of Meeting: July 7, 2026

Reported to Council: July 21, 2026

The Finance and Property Committee met at 5:01 p.m. on Tuesday, July 7, 2026, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Timm called the meeting to order at 5:01 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages and Temporary Retail "Class B" Wine License for Our Lady Queen of Heaven Parish, 750 10th Avenue South, for a Parish Picnic event to be held on Saturday, August 22 and Sunday, August 23, 2026 from 11:00 a.m. to 5:00 p.m. on both days

It was moved by Cattanaach, seconded by Penzkover to approve a Temporary Retail Class "B" Fermented Malt Beverages and Temporary Retail "Class B" Wine License for Our Lady Queen of Heaven Parish, 750 10th Avenue South, for a Parish Picnic event to be held on Saturday, August 22 and Sunday, August 23, 2026 from 11:00 a.m. to 5:00 p.m. on both days. Motion carried, 3-0.

3. Consider for approval a Special Event Application from Heartcry Ministries for a Heart of God Conference special event to be held at Robinson Park on Saturday, August 22, 2026 from 12:00 p.m. to 5:00 p.m.

It was moved by Penzkover, seconded by Cattanaach to approve a Special Event Application from Heartcry Ministries for a Heart of God Conference special event to be held at Robinson Park on Saturday, August 22, 2026 from 12:00 p.m. to 5:00 p.m. Motion carried, 3-0.

4. Consider for approval a Special Event Application from Civic Media, LLC for a Sound Track to Summer Block Party with WIRI and WFHR Radio special event to be held in the parking lot of the zoo on Wednesday, August 26, 2026 from 10:00 a.m. to 4:00 p.m.

It was moved by Timm, seconded by Penzkover to approve a Special Event Application from Civic Media, LLC for a Sound Track to Summer Block Party with WIRI and WFHR Radio special event to be held in the parking lot of the zoo on Wednesday, August 26, 2026 from 10:00 a.m. to 4:00 p.m. Motion carried, 3-0.

5. Audit of the bills

It was moved by Penzkover, seconded by Cattanaach to approve check numbers 30213 to 30671 in the amount of \$5,563,682.79. Motion carried, 3-0.

6. Consider selecting a firm to conduct National Register historic district and property nominations.

It was moved by Penzkover, seconded by Timm to select UW Milwaukee Archeological Research Laboratory Center to conduct National Register historic district and property nominations. Motion carried, 3-0.

7. Consider for approval a request from the Community Development Department to apply for 2026 Wood County Economic Development Grant in the amount of \$50,000 to assist with subdivision development at the northwest corner of Griffith Avenue and 16th Street South

It was moved by Penzkover, seconded by Cattanaach to approve a request from the Community Development Department to apply for 2026 Wood County Economic Development Grant in the amount of \$50,000 to assist with subdivision development at the northwest corner of Griffith Avenue and 16th Street South. Motion carried, 3-0.

8. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the

investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

It was moved by Cattanach, seconded by Timm to enter into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee entered into closed session.

In closed session the Committee will:

- A. Consider a proposal from NextHome Partners to enter into a real estate listing contract for the City's vacant Woodlands Business Park parcels
- B. Consider proposals received for assessment services.
- C. Consider a proposal for an amendment to the cell tower lease agreement with VB-S1 Assets, LLC, for an expansion of the area for the cell tower located at Witter Field

In closed session, the Committee discussed the aforementioned items. No action was taken in closed session.

9. The Committee will return to open session

It was moved by Penzkover, seconded by Cattanach to return to open session. Motion carried, 3-0, and the Committee returned to open session.

10. Consider for approval entering into a real estate listing contract with NextHome Partners for the City's vacant Woodlands Business Park parcels.

It was moved by Cattanach, seconded by Penzkover to enter into a real estate listing contract with NextHome Partners for the City's vacant Woodlands Business Park parcels. Motion carried, 2-1, with Timm voting in the negative.

11. Consider entering into an assessment services agreement for City assessment services

It was moved by Timm, seconded by Penzkover to enter into an assessment services agreement with Associated Appraisal Consultants through 2031 for City assessment services. Motion carried, 3-0.

12. Consider for approval of an Amendment to Real Property Option and Lease Agreement with VB-S1 Assets, LLC, for an expansion of the area for the cell tower located at Witter Field.

It was moved by Cattanach, seconded by Timm to approve an Amendment to Real Property Option and Lease Agreement with VB-S1 Assets, LLC, for an expansion of the area for the cell tower located at Witter Field. Motion carried 3-0.

13. Set Next Meeting Date

The next regular meeting of the Finance and Property Committee is scheduled for Tuesday, August 4, 2026 at 5:00 p.m.

14. Adjourn

There being no further business to come before the Committee, the meeting adjourned at 6:13 p.m.

It was moved by Cattanach, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Second	☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanach	5	Motion	☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JUNE 22, 2026:

Ryan Austin, Chairperson

Justin Pluess, Vice-Chairperson

Jeff Penzkover

Date of Meeting: June 22, 2026

Reported to Council: July 21, 2026

The Public Works Committee met on Monday, June 22, 2026 in the Council Chambers at City Hall. All members were present with Aldersperson Austin and Pluess attending via Zoom.

1. Call to order

The meeting was called to order at 1:00 PM.

2. Review and consider a change order to increase the 2026 Crushing Contract quantity to crush additional cubic yards of material.

Motion by Austin, second by Penzkover to approve a change order to crush an additional 8,000 CY of material with a total increase in the contract amount of \$48,640. Motion carried 3-0.

3. Adjourn

Meeting adjourned at 1:07 PM.

It was moved by Cattanaach, seconded by Timm to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5	Motion	☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7	Second	☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 9, 2026:

Ryan Austin, Chairperson

Justin Pluess, Vice-Chairperson

Jeff Penzkover

Date of Meeting: July 9, 2026

Reported to Council: July 21, 2026

The Public Works Committee met on Thursday, July 9th, 2026 in the Council Chambers at City Hall. Aldersperson Pluess was absent. Others attending are listed on the attendance sheet.

1. Call to order

The meeting was called to order at 5:03 PM.

2. Review and consider the classifying 9th St N as a through street with an addition of a stop sign at Prospect St & 9th St N – 340.004(1)(a)(14).

Motion by Austin, second by Penzkover to classify 9th St N as a thru street at the intersection of Prospect St with the addition of a stop sign on Prospect St. Motion carried 2-0. **Ordinance No. MC 1418:**

3. Review and consider expanding the parking restrictions on the east side of 16th St S from Peach St to 385 feet north of Peach St - 27.13(1)(a)(19)(x).

Until a discussion happens with WWLC this item is being held over. No action taken.

4. Review and consider removing the angle parking on 16th Street S, the east side, from Peach St to 135 feet north of Peach Street 27.13(3).

Motion by Penzkover, second by Austin to remove the angle parking from the ordinance. Motion carried 2-0.

5. Review and the traffic signal operations at Two Mile Ave and consider options for the northbound left turn arrow.

Motion by Austin, second by Penzkover to apply for a WI DOT SISP grant for a five section head solution to add a protected left turn phase to the northbound and southbound directions. Motion carried 2-0.

6. Review and consider Preliminary Resolutions for public works improvements on capital improvement projects scheduled in 2027 and 2028.

a. Riverview Drive – Spring Street to 1st Street N ('27)

Motion by Austin, second by Penzkover to approve the preliminary resolution. Motion carried 2-0. **Resolution No. 22 (2026)**

b. Edgewood Place – Sth 13/34 to Reddin Road ('27)

Motion by Austin, second by Penzkover to approve the preliminary resolution. Motion carried 2-0. **Resolution No. 23 (2026)**

c. 2nd Street S – Mead Street to Birch Street ('28)

Motion by Penzkover, second by Austin to approve the preliminary resolution. Motion carried 2-0. **Resolution No. 24 (2026)**

d. Lyons Street – Boles Street to 13th Avenue S ('28)

Motion by Austin, second by Penzkover to approve the preliminary resolution. Motion carried 2-0. **Resolution No. 25 (2026)**

7. Review and consider agreement with Canadian National (CN) railroad for the closure of the Kingston Road crossing.

Motion by Austin, second by Penzkover to pursue closing the grade crossing given the latest agreement with Canadian National. Motion carried 2—0.

8. Review and consider the bid results for the SISP Signal Improvement Design for Riverview Expressway & 8th St and Plover Rd & Washington St.

Motion by Austin, second by Penzkover to award the contract to the apparent, low bidder Van Ert Electric in the bid amount of \$214,011.30. Motion carried 2-0.

9. Review Engineering & Street Department Monthly Activity Report
The monthly reports were reviewed.

10. Review Referral List

Two new items were added regarding an e-bike ordinance and additional ATV routes. Penzkover requested his name be added to the e-bike referral.

11. Set Next Meeting Date

The next regular meeting is August 6th, 2026 at 5pm

12. Adjourn

Meeting adjourned at 5:40 PM.

It was moved by Pluess, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

Aldersperson	District	Motion/Second	Aye	Nay	Absent
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3	Motion	☒	☐	☐
Jeff Penzkover	4	Second	☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JULY 9, 2026:

Madalyn Palmquist, Chairperson

Todd Ferkey, Vice-Chairperson

Dennis Polach

Date of Meeting: July 9, 2026

Reported to Council: July 21, 2026

The Human Resources Committee held a meeting on Thursday July 9, 2026, at 4:00 p.m. in the Council Chambers at City Hall, 444 W. Grand Avenue, Wisconsin Rapids. All committee members were present. Also in attendance were Alderspersons Timm and Penzkover, City Attorney Sue Schill, Human Resources Manager Ryan Hartman, Police Chief Dan Hostens, Fire Chief Ben Goodreau, Jordan Lubeck, Paul Vollert, Dustin Lease, Mike Lisitza, Joe Kubis, Joel Fetterer, Julie Timm and Kevin Fangman.

1. Call to order.

Aldersperson Palmquist called the meeting to order at 4:00 p.m.

2. Review the monthly activities of the Human Resources Department.

Report was given and the following was provided:

- Hiring and Terms- YTD- 12 resignations/ retirements and 16 new hires within the City for 2026.
- Teledoc usage thru May 2026 was provided to the Committee.
- Life insurance thru ETF is moving to an on-line format and HR is working with all individuals to have this completed by the July 31, 2026 deadline.

3. Discuss a referral from Aldersperson Cattanaach regarding the City's Wage Scale. Referral attached. Motion by Palmquist seconded by Ferkey to refer the referral from Aldersperson Cattanaach regarding the City's Wage Scale to the Finance and Property and Human Resources Committee for a joint meeting. Motion carried 3-0.

4. Discuss a referral from Aldersperson Palmquist regarding salary compression within the Fire Department.

Motion by Palmquist seconded by Ferkey to direct staff to draft a revised portion of Section 9 (nine) of the Pay Provisions Policy to be brought back to Human Resources for the August 2026 committee meeting. Motion carried 3-0.

5. Adjournment.

The meeting adjourned at 4:51 p.m.

It was moved by Palmquist, seconded by Polach to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

Aldersperson	District	Motion/Second	Aye	Nay	Absent
Ryan Austin	1		☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6	Second	☒	☐	☐
Michael Timm	7		☒	☐	☐
Madalyn Palmquist	8	Motion	☒	☐	☐

E. REPORT OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 23, 2026:

Date of Meeting: June 23, 2026

Reported to Council: July 21, 2026

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue on Tuesday, June 23, 2026, at 6:00 p.m. All members were present except Cattanaach, who was excused.

1. Call to Order

Council President Palmquist called the meeting to order at 6:00 p.m.

2. General discussion regarding sex offender ordinances, with a presentation by the Department of Corrections Division of Probation and Parole

Motion by Palmquist, second by Timm, to direct staff to draft an ordinance similar to the ordinance provided in the packet, containing residency and safety zone restrictions, to be considered at a Legislative Committee meeting. Motion carried, 7-0.

3. Adjourn

There being no further business on the agenda, Palmquist adjourned the meeting at 7:01 pm

It was moved by Timm, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Second	☒	☐	☐
Todd Ferkey	2		☐	☐	☒
Justin Pluess	3		☒	☐	☐
Jeff Penzkover	4		☒	☐	☐
Jake Cattanaach	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Michael Timm	7	Motion	☒	☐	☐
Madalyn Palmquist	8		☒	☐	☐

9. Reports of Other Committees, Commissions, Boards, and Department Reports:

A. Wastewater Treatment Commission held on April 8, 2026

Water Works and Lighting Commission held on April 8; special meeting held on April 14, 2026

South Wood County Airport Commission held on May 7, 2026

Department Reports for May 2026

Engineering Department

Public Works Department

South Wood County Airport

Wastewater Treatment Plant

Wisconsin Rapids Fire Department

Wisconsin Rapids Police Department

No action was taken on this item. The reports will be placed on file.

10. Referrals to Committees

Aldersperson Palmquist made the following referrals:

1. Referral to the Planning Commission regarding modifications to Chapter 11 Zoning Code as it relates to Data Center Use
2. Referral to the Public Works Committee regarding revisions to the ATV/UTV traffic ordinance

11. Adjournment.

There being no further business to come before the Council, the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



**Community Development
Department**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

REPORT OF THE PLANNING COMMISSION

Date of Meeting: August 10, 2026

Report #1

The Planning Commission met at 5:30 on August 10, 2026, in the Wisconsin Rapids Area Middle School Auditorium, 1921 17th Avenue South. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers consisted of Chairperson Matt Zacher, Katy Bailey, Eric Daven, Steve Schiferl, Jeff Marutz, Lee Thao, and Todd Ferkey. Also attending the meeting were Community Development Director Kyle Kearns, City Attorney Sue Schill, Alderpersons Dennis Polach and Madalyn Palmquist, and others as listed on the sign-in sheet.

The meeting was called to order at 5:31 p.m.

1. Approval of the report from July 6th, 2026, Planning Commission meeting

Motion by Marutz to approve the report from July 6, 2026, Planning Commission meeting; second by Ferkey.

Motion carried (7 – 0)

2. Request from Theresa Cashman, Out of the Box Coffee House, for a special exception to exceed the maximum number of parking spaces at 3820 8th Street South (Parcel ID 3413806)

Kyle Kearns provided a review of the request. Approval was recommended with the condition outlined in the staff report.

Motion by Daven to approve the request from Theresa Cashman, Out of the Box Coffee House, for a special exception to exceed the maximum number of parking spaces at 3820 8th Street South (Parcel ID 3413806), subject to the following condition:

1. Community Development Department shall have the authority to approve minor modifications to the plans.

Second by Bailey

Motion carried (7 – 0)

Items 4-7 were moved up on the agenda.

4. Request for a Certified Survey Map to combine lots and dedicate right-of-way for street purposes at property northwest of the intersection of East Jackson Street and 2nd Street North (Parcel IDs 34-08178, 34-08177, 34-08176, 34-08174, 34-08172, 34-08171, 34-08170), totaling 9,876 square feet.

Mr. Kearns provided a synopsis of agenda items 4, 5, and 6.

Motion by Ferkey to approve the request for a Certified Survey Map to combine lots and dedicate right-of-way for street purposes at property northwest of the intersection of East Jackson Street and 2nd Street North (Parcel IDs 34-08178, 34-08177, 34-08176, 34-08174, 34-08172, 34-08171, 34-08170), totaling 9,876 square feet; second by Marutz.

Motion carried (7 – 0)

5. Request for a Certified Survey Map to dedicate right-of-way for street purposes at 171 3rd Street North (Parcel ID 34-08158), totaling 544.4 square feet.

Motion by Schiferl to approve the request for a Certified Survey Map to dedicate right-of-way for street purposes at 171 3rd Street North (Parcel ID 34-08158), totaling 544.4 square feet; second by Thao.

Motion carried (7 – 0)

6. Request for a Certified Survey Map to combine lots, including vacated Market Street and a vacated alleyway, and to dedicate right-of-way for street purposes at 400 Market Street (Parcel IDs 34-7751, 34-07747, 34-08151, 34-08161, 34-08160, 34-08149, 34-08150), totaling 329 square feet and 293 square feet along East Jackson Street and 180 square feet on Saratoga Street.

Motion by Marutz to approve the request for a Certified Survey Map to combine lots, including vacated Market Street and a vacated alleyway, and to dedicate right-of-way for street purposes at 400 Market Street (Parcel IDs 34-7751, 34-07747, 34-08151, 34-08161, 34-08160, 34-08149, 34-08150), totaling 329 square feet and 293 square feet along East Jackson Street and 180 square feet on Saratoga Street; second by Daven.

Motion carried (7 – 0)

7. Community Development Department Update

Mr. Kearns announced that the kickoff for the Comprehensive Plan update had begun and that it is scheduled to be completed in the next 12-18 months.

3. Request from Alderperson Madalyn Palmquist to review and consider modifications to Chapter 11 – Zoning as it relates to Data Center land use (Appendix B) – discussion only

Madalyn Palmquist read her document relating to the concerns and considerations for modification to Chapter 11 Zoning, Appendix B.

Attorney Sue Schill provided information and timelines on a conceivable zoning/development moratorium, amendments to the city ordinance, and the legalities of a binding referendum through direct legislation.

Discussions ensued between Commission Members, Attorney Schill and Community Development Director Kearns, addressing the possible benefits and the disadvantages between pursuing City ordinance amendments versus adopting a moratorium.

Chairman Zacher recognized persons in the audience who wished to speak, and they were requested to speak only regarding the agenda item outlined above, and were further cautioned against speaking on other topics or any pending data center application.

Several residents from Wisconsin Rapids and neighboring communities, as well as others representing interested organizations, provided their comments, opinions and recommendations to the Planning Commission regarding data centers.

Eric Daven made a motion to direct staff to draft a 12-month moratorium over Chapter 11, Appendix A, section 14.03, Data Center, in order to address issues related to public health, safety, and rate-payer equity within the City, and to perform necessary infrastructure studies and better understand the use regulatory framework. The motion included that the item be placed on an agenda for a special meeting of the Planning Commission; second by Schiferl.

Katy Bailey abstained and cited a conflict of interest.

Motion carried (6 – 0)

8. Adjourn

Mayor Zacher adjourned the meeting at 7:42 p.m.

Respectfully Submitted by Erika Esser, Secretary



Report of the Finance and Property Committee

Michael Timm, Chairperson
 Jake Cattanach, Vice-Chairperson
 Jeff Penzkover

Date of Meeting: August 4, 2026
 Reported to Council: August 18, 2026

The Finance and Property Committee met at 5:00 p.m. on Tuesday, August 4, 2026, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Timm called the meeting to order at 5:00 p.m.

2. Consider for disallowance a claim by Michelle Laurel for injuries allegedly sustained while a patient in a City ambulance; disallowance is recommended by the City's insurance claims administrator. (see attachment)

It was moved by Cattanach, seconded by Penzkover to disallow a claim filed by Michelle Laurel for injuries allegedly sustained while a patient in a City ambulance. Motion carried, 3-0.

3. Review and consider the public dedication of 544.4 sf of land from parcel 34-08158 for street purposes.

It was moved by Timm, seconded by Cattanach to approve the public dedication of 544.4 sf of land from parcel 34-08158 for street purposes. Motion carried, 3-0.

4. Review and consider a public dedication of land from parcels 34-08170, 34-08174, 34-08176, 34-08177, 34-08178 for street purposes totaling 9,876 sf.

It was moved by Penzkover, seconded by Timm to approve the public dedication of land from parcels 34-08170, 34-08174, 34-08176, 34-08177, 34-08178 for street purposes totaling 9,876 sf. Motion carried, 3-0.

5. Discuss Triangle Site Development at the northwest corner of East Jackson Street and 2nd Street North.

The Committee and staff discussed the history and development potential for the site, primarily related to housing, mixed-use, park and commercial. More specifically, the downtown master plan and Jackson Street reconstruction were discussed, as well as opportunities for affordable housing and a band shell. Further discussion at Common Council was encouraged.

6. Audit of the bills

It was moved by Penzkover, seconded by Timm to approve check numbers 30672 to 30979 in the amount of \$2,884,339.65. Motion carried, 3-0.

7. Set next regular meeting date

The next regular meeting of the Finance and Property Committee is scheduled for Tuesday, September 1, 2026 at 5:00 p.m.

8. Adjourn

There being no further business to come before the Committee, the meeting adjourned at 5:35 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

July 13, 2026

City of Wisconsin Rapids
444 W Grand Ave
Wisconsin Rapids, WI 54495

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Wisconsin Rapids
Date of loss: February 17, 2026
Our Claim # WM000712910379
Claimant: Michelle Laurel
1430 22nd Ave South
Wisconsin Rapids, WI 54495

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which insures the City of Wisconsin Rapids.

We have reviewed the matter and recommend that the City of Wisconsin Rapids follow your standard procedures to disallow this claim pursuant to Wisconsin Statute sec. 893.80. The disallowance will shorten the statute of limitations period to six (6) months.

Based on our review, the EMTs acted appropriately and in accordance with their training and established protocols. As a result, we found no evidence of negligence on the part of the City.

Please submit the disallowance directly to the claimant and their attorney at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you received the Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims, for our records.

Thank you,

Julianne Cromey
Statewide Services Inc.
PO Box 5555
Madison, WI 53705-0555

Finance & Property Committee

Date of Request: 7/28/2026

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider the public dedication of 544.4 sf of land from parcel 34-08158 for street purposes.

Background information:

As part of the E Jackson St project and the incorporation of a roundabout at 3rd St, some land is required from the city-owned parking lot in the southwest corner of the intersection, Parcel 34-08158.

Attached is a draft CSM showing the dedication. The CSM is also being considered by the Planning Commission.

Options available:

Action you are requesting the committee take: Approve the land to be dedicated to the public for street purposes as presented on the CSM.

How will the item be financed?

N/A

This map DOES NOT transfer property ownership. Sale or transfer of property requires a recorded deed.



BADGER - LAND SURVEY, LLC

2610 WEST GRAND AVE.
WISCONSIN RAPIDS, WI. 54495

OVER 50 YEARS OF SERVICE
TO CENTRAL WISCONSIN!
PHONE: (715) 424 - 5900
E-MAIL: blsurvey@wctc.net
www.badgerlandsurvey.com

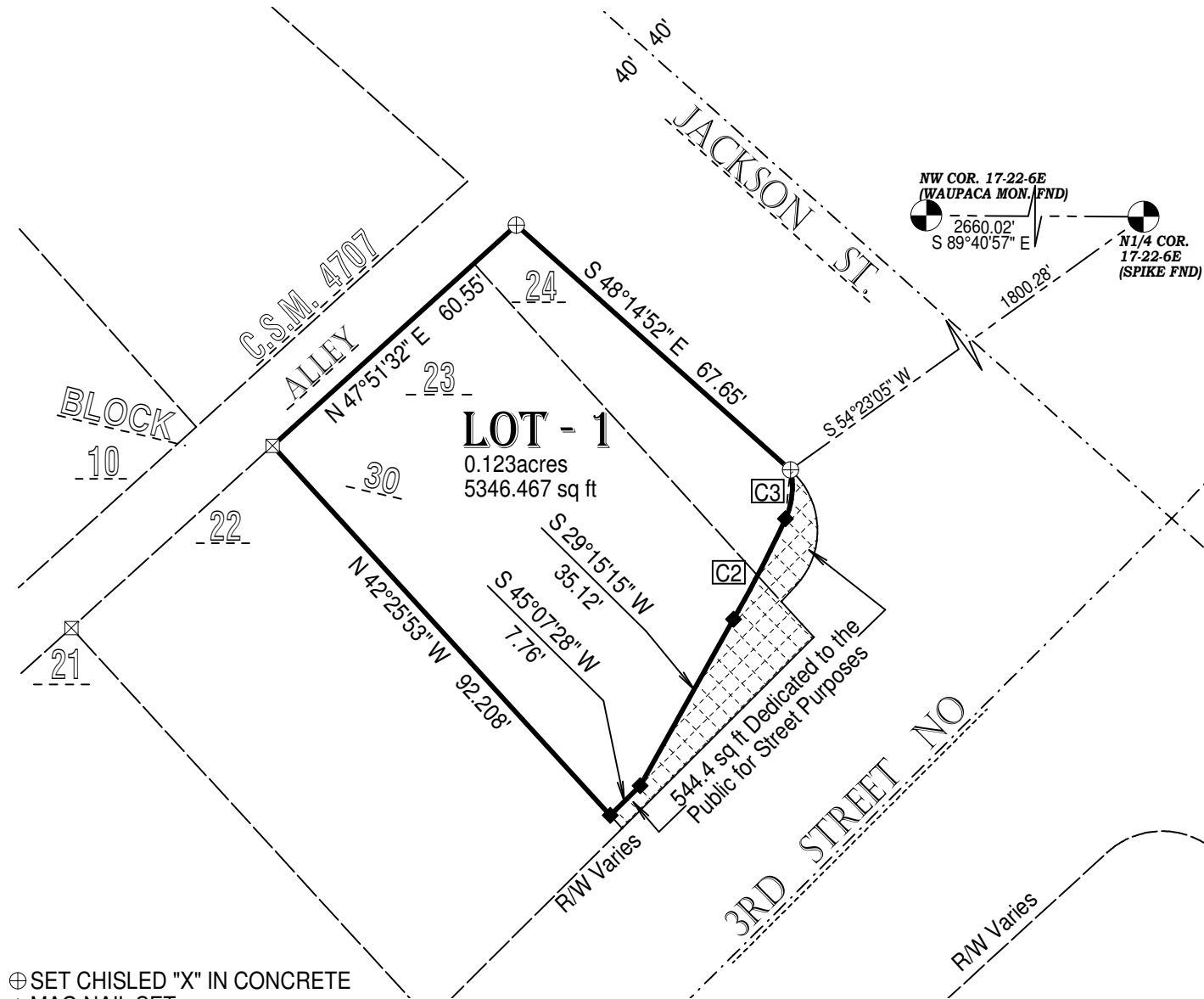
IF THE SURVEYORS SEAL IS NOT RED IN COLOR,
THIS MAP IS A COPY AND SHOULD BE ASSUMED TO
CONTAIN UNAUTHORIZED ALTERATIONS, THE
CERTIFICATION DOES NOT APPLY TO COPIES.

PREPARED FOR:
**CITY OF WISCONSIN RAPIDS
ENGINEERING DEPARTMENT**

DRAWN BY: KW JOB#: 45026A

WOOD COUNTY CERTIFIED SURVEY MAP NO.

Being part of Lots 23 & 24 of Block 30 of Neeves First & Second Addition to Grand Rapids (now City of Wisconsin Rapids), located in part of Gov't Lot 2 of Section 17, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin.



- ⊕ SET CHISLED "X" IN CONCRETE
- ◆ MAG NAIL SET
- ⊗ CHISLED "X" FOUND



Id	Delta	Radius	Arc Length	Chord	Ch Bear
C2	5°10'32"	231.00'	20.87'	20.86'	S 27°22'46" W
C3	37°42'08"	14.00'	9.21'	9.05'	S 5°44'06" W

SCALE: 1" = 30'



NORTH LINE OF NW1/4 ASSIGNED A
BEARING OF S 89°40'57" E FOR THIS MAP

SHEET 1 OF 2

There are no objections to this Certified Survey Map with respect
to Chapter 12, Municipal Code, and amendments thereto.

Certified this _____ day of _____, 20____.
PLANNING COMMISSION
CITY OF WISCONSIN RAPIDS

Community Development or City Engineer

WOOD COUNTY CERTIFIED SURVEY MAP NO. _____

Being part of Lots 23 & 24 of Block 30 of Neeves First & Second Addition to Grand Rapids (now City of Wisconsin Rapids), located in part of Gov't Lot 2 of Section 17, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin.

SURVEYOR'S CERTIFICATE:

I, KEVIN M. WHIPPLE, PROFESSIONAL LAND SURVEYOR, hereby certify;

That I have surveyed, divided and mapped this Certified Survey Map being part of Lots 23 & 24 of Block 30 of Neeves First & Second Addition to Grand Rapids (now City of Wisconsin Rapids), located in part of Gov't Lot 2 of Section 17, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, bounded and described as follows;

Commencing at the N1/1 COR. 17-22-6E;
Thence S 54°23'05" W, a distance of 1800.28' to the POINT OF BEGINNING;
Thence along a curve to the right, having a radius of 14.00', a central angle of 37°42'08", a chord of 9.05' bearing S 5°44'06" W;
Thence along a curve to the right, whose chord bears S 27°22'46" W, for a distance of 20.86', having a radius of 231.00' a central angle of 5°10'32";
Thence S 29°15'15" W, a distance of 35.12';
Thence S 45°07'28" W, a distance of 7.76';
Thence N 42°25'53" W, a distance of 92.21';
Thence N 47°51'32" E, a distance of 60.55';
Thence S 48°14'52" E, a distance of 67.65' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

That I have made such survey at the direction of ***CITY OF WISCONSIN RAPIDS
ENGINEERING DEPARTMENT***

That such map is a correct representation of the exterior boundaries of the land surveyed and the subdivision thereof made; That I have complied fully with the provisions of Chapter 236.34 Wisconsin Statutes and the City of Wisconsin Rapids Municipal Code in surveying and mapping the same, to the best of my knowledge and belief.

_____/7/14/26
KEVIN M. WHIPPLE P.L.S. 2444
Drafted By: KEVIN WHIPPLE
Field work completed on 7/13/26

CERTIFICATE OF DEDICATION
The City of Wisconsin Rapids, as owner, does hereby certify that they caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. The City of Wisconsin Rapids, also certify that this Certified Survey Map by s.236.34 to be submitted to the CITY OF WISCONSIN RAPIDS, COMMON COUNCIL for approval.

COMMON COUNCIL RESOLUTION
Resolved that this CERTIFIED SURVEY MAP, located in the City of Wisconsin Rapids, is hereby approved by the COMMON COUNCIL of the City of Wisconsin Rapids, Wood County, Wisconsin.

DATED _____ SIGNED _____
MAYOR

I, hereby certify that the above resolution was adopted by the City of Wisconsin Rapids Common Council at a regular meeting on this _____ day of _____, 20__.

DATED _____ SIGNED _____
CITY CLERK

Finance & Property Committee

Date of Request: 7/28/2026

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider a public dedication of land from parcels 34-08170, 34-08174, 34-08176, 34-08177, 34-08178 for street purposes totaling 9,876 sf.

Background information:

As part of the E Jackson St project, more specifically, the expansion of 2nd St N between Jackson St and Baker St, requires the widening of the roadway which results in the need for real estate from the adjacent city-owned parcels.

Attached is a draft CSM showing the dedication. The Planning Commission is also considering the CSM.

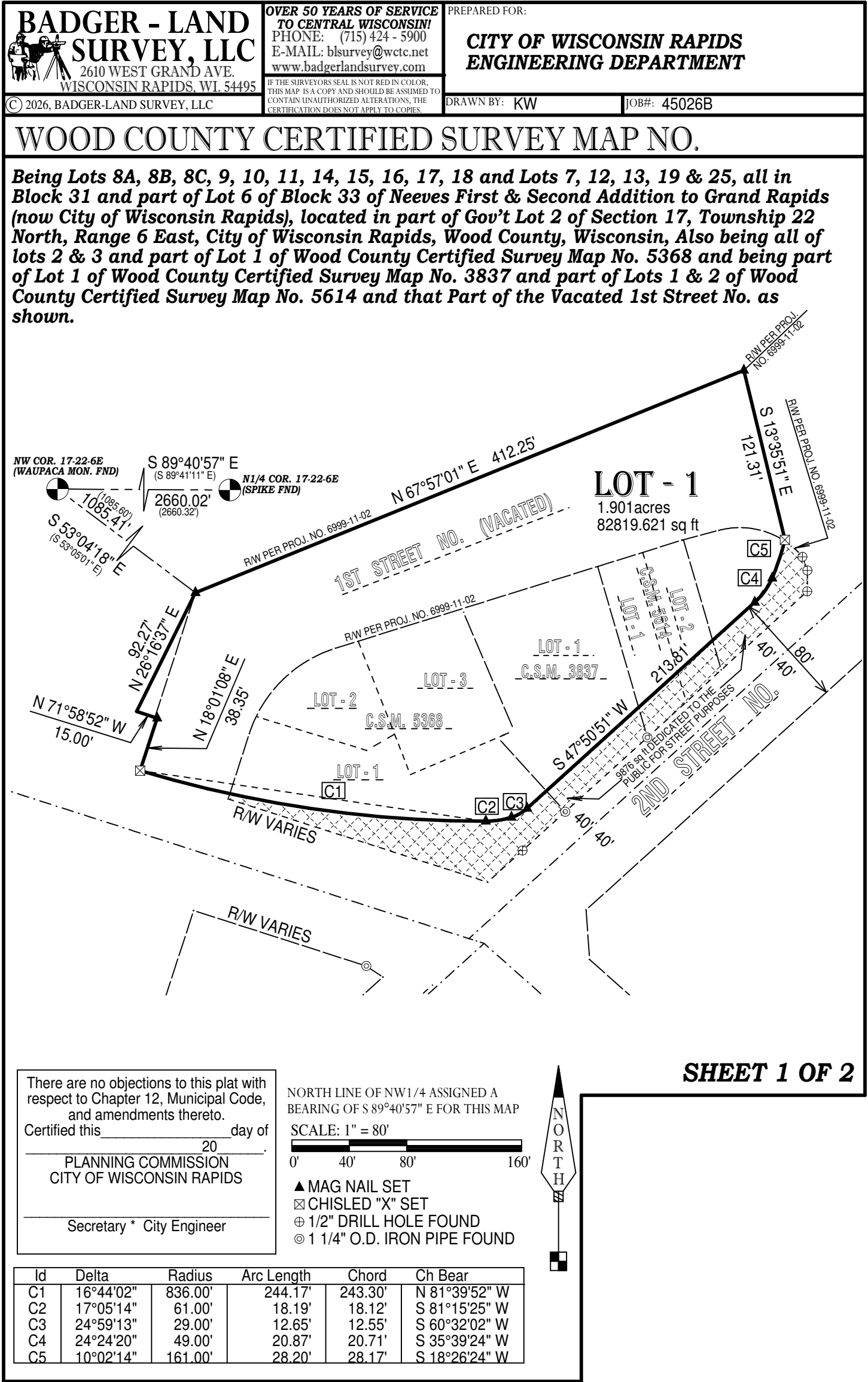
Options available:

Action you are requesting the committee take: Approve the land to be dedicated to the public for street purposes as presented on the draft CSM.

How will the item be financed?

N/A

This map DOES NOT transfer property ownership. Sale or transfer of property requires a recorded deed.



WOOD COUNTY CERTIFIED SURVEY MAP NO. _____

Being Lots 8A, 8B, 8C, 9, 10, 11, 14, 15, 16, 17, 18 and part of Lots 7, 12, 13, 19 & 25, all in Block 31 and part of Lot 6 of Block 33 of Neeves First & Second Addition to Grand Rapids (now City of Wisconsin Rapids), located in part of Gov't Lot 2 of Section 17, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, Also being all of lots 2 & 3 and part of Lot 1 of Wood County Certified Survey Map No. 5368 and being part of Lot 1 of Wood County Certified Survey Map No. 3837 and part of Lots 1 & 2 of Wood County Certified Survey Map No. 5614 and that Part of the Vacated 1st Street No. as shown.

SURVEYOR'S CERTIFICATE:

I, KEVIN M. WHIPPLE, PROFESSIONAL LAND SURVEYOR, hereby certify;

That I have surveyed, divided and mapped this Certified Survey Map being Lots 8A, 8B, 8C, 9, 10, 11, 14, 15, 16, 17, 18 and part of Lots 7, 12, 13, 19 & 25, all in Block 31 and part of Lot 6 of Block 33 of Neeves First & Second Addition to Grand Rapids (now City of Wisconsin Rapids), located in part of Gov't Lot 2 of Section 17, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, Also being all of lots 2 & 3 and part of Lot 1 of Wood County Certified Survey Map No. 5368 and being part of Lot 1 of Wood County Certified Survey Map No. 3837 and part of Lots 1 & 2 of Wood County Certified Survey Map No. 5614 and that part of the Vacated 1ST ST. No. as shown, bounded and described as follows;

Commencing at the NW COR. 17-22-6E;
Thence S 53°04'18" E, a distance of 1085.41' being the POINT OF BEGINNING;
Thence N 67°57'01" E, a distance of 412.25';
Thence S 13°35'51" E, a distance of 121.31';
Thence along a curve to the right, whose chord bears S 18°26'24" W, for a distance of 28.17', having a radius of 161.00' a central angle of 10°02'14";
Thence along a curve to the right, having a radius of 49.00' a central angle of 24°24'20", and a chord of 20.71' bearing S 35°39'24" W;
Thence S 47°50'51" W, a distance of 213.81';
Thence along a curve to the right, whose chord bears S 60°32'02" W, for a distance of 12.55', having a radius of 29.00' a central angle of 24°59'13";
Thence along a curve to the right, whose chord bears S 81°15'25" W, for a distance of 18.12', having a radius of 61.00' a central angle of 17°05'14";
Thence along a curve to the right, whose chord bears N 81°39'52" W, for a distance of 243.30', having a radius of 836.00' a central angle of 16°44'02";
Thence N 18°01'08" E, a distance of 38.35';
Thence N 71°58'52" W, a distance of 15.00';
Thence N 26°16'37" E, a distance of 92.27' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

That I have made such survey at the direction of ***CITY OF WISCONSIN RAPIDS
ENGINEERING DEPARTMENT***

That such map is a correct representation of the exterior boundaries of the land surveyed and the subdivision thereof made; That I have complied fully with the provisions of Chapter 236.34 Wisconsin Statutes and the City of Wisconsin Rapids Municipal Code in surveying and mapping the same, to the best of my knowledge and belief.

KEVIN M. WHIPPLE P.L.S. 2444
Drafted By: KEVIN WHIPPLE
Field work completed on 7/13/26

CERTIFICATE OF DEDICATION

The City of Wisconsin Rapids, as owner, does hereby certify that they caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. The City of Wisconsin Rapids, also certify that this Certified Survey Map by s.236.34 to be submitted to the CITY OF WISCONSIN RAPIDS, COMMON COUNCIL for approval.

COMMON COUNCIL RESOLUTION

Resolved that this CERTIFIED SURVEY MAP, located in the City of Wisconsin Rapids, is hereby approved by the COMMON COUNCIL of the City of Wisconsin Rapids, Wood County, Wisconsin.

DATED _____ SIGNED _____
MAYOR

I, hereby certify that the above resolution was adopted by the City of Wisconsin Rapids Common Council at a regular meeting on this _____ day of _____, 20__.

DATED _____ SIGNED _____
CITY CLERK

REPORT OF THE PUBLIC WORKS COMMITTEE

Ryan Austin

Justin Pluess

Jeff Penzkover

Date of Meeting: 8/6/2026
Reported to Council: 8/18/2026

The Public Works Committee met on Thursday, August 6th, 2026 in the Council Chambers at City Hall. All members were present. Others attending are listed on the attendance sheet.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Discuss the creation of an electrical bike and scooter ordinance.

Chief Hostens provided a draft ordinance to the committee highlighting education of the public. Also, an ordinance would help support officer's enforcement of bicycle laws throughout the city. It may also be necessary to restrict certain roadway and sidewalks where it is not safe to travel. Chief Hostens mentioned bike rodeos would continue to be used for educational purposes.

Tom Rayome, 1220 22nd St N, spoke regarding the issue of e-bikes within the city and the safety issues surrounding their use.

Motion by Austin, second by Pluess to direct staff to develop an ordinance on e-bikes. Motion carried 3-0.

3. Review and consider a revision to the All Terrain Vehicle (ATV) and Utility Terrain Vehicle Traffic (UTV) Ordinance.

Aldersperson Palmquist introduced this referral and highlighted specific regulations in the current.

Stephen Schultz, 520 13th St N, spoke in favor of opening all the roadways.

Julie Mohr, 3220 Norton St., spoke on issues with trailering UTVs from 32nd St N and Washington St to roadways that are open and would like to see all the roadways open to ATVs and UTVs.

Tom Rayome, 1220 22nd St N, reminded everyone that a referendum was done on ATVs and UTVs on City roads.

Bryan Marsch, 221 Two Mile Ave, spoke in favor of opening all roadways and urged the city try opening all roadways.

Chief Hostens spoke on the enforcement of the current ordinance with no knowledge of ATVs and UTVs breaking any rules.

Aldersperson Timm spoke on business advantage of allowing ATVs and UTVs and that it would be good for the city to open more roadways.

Motion by Pluess, second by Penzkover to adopt a revision to the ordinance to allow ATVs and UTVs on the following streets ~2,236ft of 48th St N, ~2,966ft of 64th St, ~1353ft of Washington St. Motion carried 3-0.

4. Review the holiday calendar and set the garbage collection schedule for 2027.

Motion by Austin, second by Pluess to approve the calendar as presented. Motion carried (3-0).

5. Review Engineering & Street Department Monthly Activity Report

The monthly reports were reviewed.

6. Review the referral list.

Aldersperson Penzkover referred concerns about the expectation of an all-way stop at Lincoln St and Airport Ave and requested that a traffic study be conducted.

7. Set Next Meeting Date

The next regular meeting is September 3rd, 2026 at 5pm

8. Adjourn

Meeting adjourned at 6:04 PM.



Committee Referral

Name of Committee: Public Works/Legislative

Date of Request: 5/31/26

Requestor: Jake Cattanach

Request/Referral: Electrical Bike and Scooter Ordinance

Background information: We are seeing a major uptick in high powered e-bikes and gas powered “mini bikes” in traffic on city streets. These devices operating in traffic as unregistered motorized vehicles can impede traffic, lead to unsafe conditions for the operator, and create liability concerns for drives on roadways. If operating a device legal under state law, they should operate within bicycle lanes (when available) or on sidewalks. The operation of these devices on city sidewalks and paths should be restricted to 15 mph and yield to pedestrians. Under Wis. Stat 349.23(2)(a) the state gives the city authority to regulate the operation of e-bikes and scooters.

Options available:

- Create an ordinance that expands on state law
- Launch a safety awareness program highlighting safety practices and state law

Staff recommendation: N/A

Action you are requesting the committee take: Direct the City Attorney to draft an ordinance addressing these changes and use neighboring central Wisconsin municipalities existing ordinances.

How will the item be financed? No financing needed.

Please attach all supporting documentation.



Susan C. Schill
City Attorney
444 West Grand Avenue
Wisconsin Rapids WI 54495-2780
Phone: 715.421.8217 · Fax: 715.421.8278
Email: sschill@wirapids.gov

MEMORANDUM

To: Alderpersons, Mayor Zacher, Joe Eichsteadt, Chief Dan Hostens
Date: August 3, 2026
From: City Attorney Sue Schill
Re: Public Works Committee Item

I am providing you with background on the e-bike referral on the Public Works Committee agenda. I am on vacation this week so will be unable to attend the meeting. However, Chief Hostens will be there to discuss this topic. We hope to receive direction on the drafting of an ordinance.

Regulation of E-bikes, Electric Scooters, and E-Motos

Definitions:

E-bike: A bicycle equipped with an electric motor that provides assistance only when the rider is pedaling (or, in limited cases, via a low-speed throttle), and that meets specific speed and power limits so it is regulated as a bicycle

Electric scooter: A device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped

E-moto: A motor-driven electric two- or three-wheeled vehicle that may resemble a bicycle but does not meet the legal definition of an electric bicycle because it exceeds established limits for speed, power, or method of operation.

Watts: Watts are a unit of power that describe how much work the motor can do at a given moment. For an e-bike, wattage indicates how strongly the motor can assist the rider—especially during acceleration, climbing hills, and carrying loads.

Pedal Assist: A system in which an electric motor provides power only when the rider is actively pedaling. The motor amplifies the rider's effort rather than replacing it, making riding easier while preserving the feel and function of a bicycle.

Throttle: A control (typically a twist grip or thumb lever) that allows the electric motor to deliver power on demand, without the rider pedaling.

E-BIKES

Wisconsin State Law on E-bikes

In 2019, Wisconsin legalized e-bikes statewide and created a **three-class system** that defines e-bikes and how they are regulated for riders and trail access:

Three Class System:

Class 1 — Electric *pedal-assist* only; motor assists up to 20 mph

Class 2 — *Throttle-assist* (motor can propel without pedaling), up to 20 mph

Class 3 — Pedal-assist only; motor assists up to 28 mph; *speedometer required* and operator must be 16 years of age or older

Under Wisconsin law, manufacturers must *permanently affix labels* indicating class, wattage, and speed.

E-bikes are treated like bicycles for most rights and duties under Wisconsin law.

How can a municipality regulate e-bikes?

Roads and Bike Lanes:

E-bikes must be allowed wherever bicycles are allowed on roads and bike lanes.

No license, registration, or insurance is required (but must be 16 years of age to operate a Class 3 e-bike)

Local governments cannot ban e-bikes outright on roads and bike lanes or restrict classes of e-bikes differently from one another.

Sidewalks

E-bikes are allowed on sidewalks only if the municipality allows them. The municipality can restrict e-bikes on sidewalks in any way it chooses.

Trails/Bike Paths/Bikeways

Trail and bike path access must be allowed for e-bikes the same as non-motorized bicycles, but local ordinances can prohibit the operation of the power unit of the bike.

Municipalities can set speed limits on trails, bikeways, and paths, or can require that e-bikes cannot be under power on trails, bikeways, and paths.

Municipalities cannot ban e-bikes outright on trails or bike paths or restrict classes of e-bikes differently from one another.

ELECTRIC SCOOTERS

Municipalities can only legislate electric scooters the same as bicycles and e-bikes are legislated for the most part, with the following exceptions:

Roadways:

Electric scooters must be allowed on roadways and bicycle lanes but the municipality can restrict or prohibit the operation of electric scooters on any roadway or bicycle lane that has a speed limit of more than 25 miles per hour.

Sidewalks:

Municipality can restrict or prohibit the operation of electric scooters on any sidewalk.

Trails, paths, bicycle ways

Municipality can restrict or prohibit the operation of electric scooters on any trail, path, or bicycle way.

Additionally, the municipality can establish requirements for and limitations on the parking of electric scooters on roadways, sidewalks, bicycle lanes, or bicycle ways under its jurisdiction.

E-MOTOS

An e-moto is an Out-of-Class Electric Vehicle (OCEV)

These are devices that:

- Exceed **750 watts**

- Can go over **28 mph** under motor assist

- Lack fully operable pedals

- Are designed to circumvent class limits

- Are *not* legal e-bikes and may be considered **motor vehicles** (requiring registration, license, insurance) or are prohibited on bike infrastructure

E-motos are essentially off-road or motor-bike-like electric vehicles disguised as e-bikes. These devices pose legal and safety risks and are *not* covered under the three-class e-bike system.

Because Wisconsin law defines low-speed e-bikes only up to 28 mph, anything outside that definition loses the protections and access rights provided by e-bike statutes and ordinances.

Attachment: E-moto examples

Attached are examples of popular e-motos, which are not e-bikes and thus are not able to be on roads, sidewalks, trails, or bikeways. Some, if they meet power, size, and other requirements, could be considered motorcycles but then would need to be registered, licensed, insured, and operators would need to be 16 years of age and have a motorcycle license. They could then be allowed on roadways only.

Also, in the attachment is an example of an E-Scooter (max speed 19 mph), but also are examples of other “scooters” which would not qualify as E-scooters because their maximum speeds exceed 20 mph.

Attachment: Wausau E-Bike Ordinance

Attachment: Neenah E-Bike Ordinance

They *look* like bikes, but...



JackRabbit OG2 Pro
Max speed: 20 mph
No Pedals



JackRabbit MG Doble (designed for two riders)
Max speed: 20 mph, 24 mph off-road mode
No Pedals



They *look* like bikes, but...



ENGWE M20 3.0
3300W Peak Output 120Nm Torque Moped-Style E-Bike
Max Speed: 40 mph



Freego Nova 3 Pro Mid-Drive All-Terrain Dirt eBike
Max speed: 55 mph
No pedals



They *look* like bikes, but...



KOOZ HP120E **Electric Motorcycle** for Kids
Max speed: 10 mph
No pedals



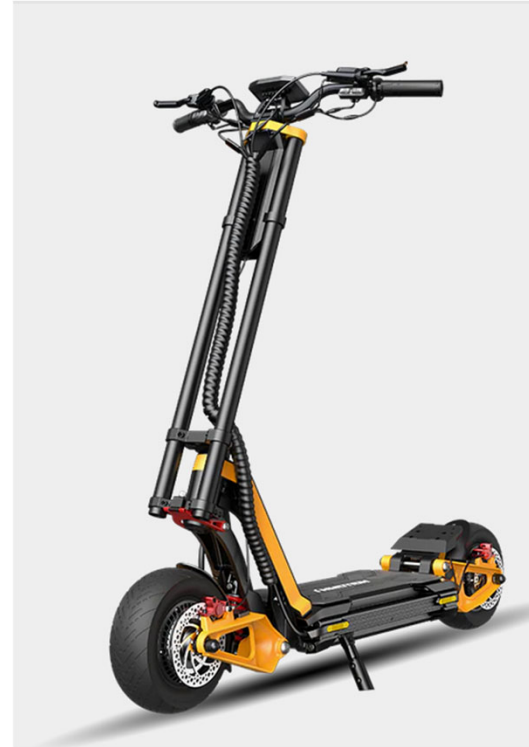
Terrosor GT 600 All-terrain **Electric Motorcycle**
Max speed: 28 mph
1200 W



E-Scooters, and Something Else Entirely



Inmotion Air
Max speed: 19 mph



Inmotion RS
Max speed: 68 mph



E-Scooters, and Something Else Entirely



OBARTER X7 Off-Road Electric Scooter
Max Speed: 56 mph



J15 Electric Scooter
Max speed: 32 mph





211 Walnut Street
Neenah, WI 54956

AN ORDINANCE: Public Services and Safety
Re: Repealing and Replacing Chapter 16 Article IV
Operation of Bicycles and Electric Scooters and
Bicycles.

ORDINANCE NO. 2026-07

Introduced: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, does ordain as follows:

Section 1. Chapter 16 ARTICLE IV STREET Operations of Bicycles and Electric Scooters, of the Code of Ordinances of the City of Neenah are repealed and replaced in its entirety.

ARTICLE IV. Operation of Bicycles and Electric Scooters and Bicycles.

Sec. 16-160 Electric scooter, electric bicycle and bicycle regulations.

(a) *Purpose.* The purpose of this ordinance is to promote the safe and enjoyable use of sidewalks, trails, and bicycle ways within the City of Neenah by restricting the use and prohibiting reckless or unsafe operation of bicycles, electric bicycles, and electric scooters.

(b) *Definitions.*

As used in this chapter:

- (1) "Bicycle" means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
- (2) "Electric bicycle" (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 1. "Class 1 e-bike" is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 2. "Class 2 e-bike" is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. "Class 3 e-bike" is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

- (3) "Electric scooter" (e-scooter) means a device weighing fewer than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not greater than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.
- (c) *State laws applicable.* Every person using an e-scooter or e-bike upon a public roadway shall be subject to the provisions of all ordinances and state laws applicable to the operator of any vehicle, except the provisions thereof applicable to the equipment of vehicles and other provisions that, by their nature and context, would have no application.
- (d) *Where prohibited and Restricted.* No e-scooters or e-bikes shall be operated on any public sidewalks with the power unit in operation, any City-owned parking ramps; or any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or e-scooters and/or e-bikes are prohibited or otherwise restricted. Notwithstanding the provisions of subsection "f" hereof, at the locations indicated below, in subsections (1) and (2) hereof, e-scooters and e-bikes must be walked, with the rider off the device, guiding it along by hand while walking along side.
- (1) Main Street and West Wisconsin Avenue from W. Doty Avenue to S. Commercial Street.
- (2) Any other bicycle way, location or place where regulatory signage so indicates.
- (e) *Riding on roadway.*
- (1) Every person using an e-scooter or e-bike upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of e-scooters or e-bikes shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way roads, the user may ride as near as practicable to within five feet of the left-hand or right-hand curbs or edges of the roadway.
- (2) Persons using e-scooters or e-bikes shall not impede the normal movement of motor vehicle traffic.
- (f) *Bicycle ways.* Operation of e-scooters or e-bikes shall be permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
- (g) *Unsafe operation.* No person shall unsafely operate an e-scooter or e-bike in the City of Neenah. Unsafe operation includes but is not limited to the following:
- (1) Clinging to other vehicles. No person using an e-scooter or e-bike shall cling to, attach themselves to, or in any manner permit themselves to be pulled or towed by any moving vehicle.
- (2) Towing of persons, vehicles, trailers. Except as provided in subsection (g)(8) hereof, no person using an e-scooter or e-bike shall tow, drag, or cause to be drawn behind

- the e-scooter or e-bike any coaster wagon, sled, toy vehicle or any similar vehicle, trailer, person on in-line or roller skates, or any other type of conveyance.
- (3) Contests with other electric devices or vehicles. No person using an e-scooter or e-bike shall participate in any race, speed, or endurance contest with any other e-scooter or e-bike or moving vehicle on a city roadway.
 - (4) Stunt riding. No person using an e-scooter or e-bike shall practice any fancy or acrobatic riding, wheelies, or other stunts, while operating such e-scooter or e-bike.
 - (5) Trick riding. No person shall operate an e-scooter or e-bike without having manual control of the handlebars or in any other manner which necessitates the element of unusual, extraordinary skill and involves unnecessary risk.
 - (6) Carrying of passengers. No person shall operate an e-scooter or e-bike with another person upon said e-scooter or e-bike unless such e-scooter or e-bike is so designed and equipped to carry more than one person.
 - (7) Speed. No person shall operate an e-scooter or e-bike at a speed greater than is reasonable and prudent under existing conditions or in excess of any posted speed limit.
 - (8) The above restrictions of subsection (g)(2) notwithstanding, nothing in this section shall prohibit the safe and lawful towing of bicycle trailers for the transportation of minor children, pets, and cargo, in compliance with either the Advancing Standards Transforming Markets (ASTM) International standard F1975-15 (2023), or the Consumer Product Safety Commission (CPSC) standards, as from time to time amended.
- (h) *Observance of traffic regulations and speed limits.* Every person using an e-scooter or e-bike upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to motor vehicles and shall not operate an e-scooter or e-bike at a speed greater than the posted or otherwise applicable speed limit.
- (i) *Yielding to traffic.* The operator of a vehicle shall yield the right-of-way to a person using an e-scooter or e-bike in the same manner as for bicyclists and pedestrians. When using an e-scooter or e-bike, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except a person using an e-scooter or e-bike shall be subject to the same regulations as bicyclists and pedestrians. Operators of e-scooters or e-bikes shall offer the right-of-way to bicycles in bike lanes, ways, trails, and on bike paths.
- (j) *Age limits.* No person less than eight years of age shall operate an e-scooter or e-bike on City roadways, except that persons six or seven years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by the six- or seven-year-old rider, such as by walking or running alongside, using their own e-scooter, e-bike, or bicycle, or engaging in similar

proximal activity. This subsection is intended to permit usage of e-scooters and e-bikes by families and intentional groups of riders.

- (k) *Equipment regulations; lamps and reflectors.* Every person using e-scooters or e-bikes between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be fewer than two inches in diameter.
- (l) *Special Events regulations.* In addition to the restrictions of subsection (d) hereof, by the authority of the Neenah Police Department or the Director of Parks and Recreation, any area of the City whereupon a special event is present, signage may be temporarily placed to further restrict or prohibit e-scooters and e-bikes from being ridden, operated or present in such designated areas for reasonable periods of time before, during or after such special events.
- (m) *Penalties.* For a violation of any provision of this section the offender shall pay a forfeiture, exclusive of court costs, in an amount not greater than \$50 for a first offense, and not greater than \$100 for any second and subsequent violations.

Sec. 16-161 Mandatory Helmet Use for Persons Under 16 Years of Age

- (a) *Purpose.* The purpose of this ordinance is to promote public safety, reduce the risk of head injuries, and establish clear guidelines for the mandatory use of helmets by individuals under the age of 16 who are involved in the operation of bicycles, electric bicycles (e-bikes) or electric scooters (e-scooters) under the jurisdiction and control of the City of Neenah.
- (b) *Definitions.*

As used in this section:

- (1) "Helmet" means a properly fitted and fastened protective head covering designed for bicycle safety that meets or exceeds the impact standards set either by the Advancing Standards Transforming Markets International (ASTM) or the Consumer Product Safety Commission (CPSC).
- (2) "Bicycle" means every device propelled by feet or hands acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
- (3) "Electric bicycle" (e-bike) means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts (1 horsepower) or less and that meets the requirements of any of the following classifications:
 - 1. Class 1 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

2. Class 2 e-bike is an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
 3. Class 3 e-bike is an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
- (4) "Scooter" means a device powered by human effort or by an electric motor, having a handlebar, deck, and wheels, that is designed to be stood upon or sat upon by the operator.
- (c) *Helmet required.* Any person less than 16 years of age operating or riding on an e-bike or scooter on a public roadway, public sidewalk, public bicycle path, trail, bicycle way, or any other public right-of-way under the jurisdiction and control of the City of Neenah shall wear a properly fitted and securely fastened helmet.
- (1) A person under 16 years of age shall not operate a bicycle, unicycle, skateboard, or scooter, nor shall any person wear in-line or roller skates, nor ride upon a bicycle, unicycle, skateboard, scooter, in-line or roller skates as a passenger, at a public skate park under the jurisdiction and control of the City of Neenah unless that person is wearing a properly fitted and fastened protective helmet.
- (d) *Responsibility of Parent or Guardian.* No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this section.
- (e) *Enforcement.* This ordinance shall be enforced by the City of Neenah Police Department. Enforcement shall emphasize education and awareness in addition to violations.
- (f) *Penalty.* Except as provided herein, violation of this section is punishable by a forfeiture of not more than \$50. The parent or legal guardian having control or custody of the minor whose conduct violates this section shall be jointly and severally liable with the minor for the amount of a forfeiture imposed pursuant to this subsection.
- (g) The court may waive any forfeiture for such person found guilty of violating the provisions of this section if the person supplies the court with proof that between the date of the violation and the appearance date for such violation the person purchased or otherwise obtained a helmet that meets the requirements of section 16-161(b)(1).

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Replaced and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Brian D. Borchardt, Mayor

Attest:

Charlotte Nagel, City Clerk

THIS INSTRUMENT WAS DRAFTED BY:

City Attorney David C. Rashid

211 Walnut Street

Neenah, WI 54956

State Bar No. 1056542

CITY OF WAUSAU
407 Grant Street, Wausau, WI 54403

Ordinance from the Infrastructure & Facilities Committee and the Bicycle and Pedestrian Advisory Committee Repealing and Recreating Wausau Municipal Code Chapter 10.40 Bicycles and Repealing Chapter 10.41 Electric Scooters, Chapter 10.42 Go-Carts, Mini-Bikes, and Motorized Scooters, and Chapter 10.43 Motorized Bicycles.

Committee Action: Infrastructure & Facilities Committee Approved 4-0; Bicycle and Pedestrian Advisory Committee Approved 4-0.

File Number: 26-0507

Date Introduced: May 26, 2026

Ordinance Number: 61-6014

The Common Council of the City of Wausau do ordain as follows:

Section 1. That Chapter 10.40, Bicycles, is hereby repealed and recreated to read as follows:

10.40 BICYCLES, E-BIKES, AND SIMILAR DEVICES REGULATED

10.40.010 Purpose and Intent.

The purpose of this Ordinance is to establish clear, consistent, and enforceable regulations for the use of bicycles, electric bicycles (e-bikes), electric scooters, and similar devices within the City in order to:

- (a) Promote the safety of all trail, sidewalk, and roadway users;
- (b) Provide clarity and consistency across jurisdictions;
- (c) Encourage responsible use of emerging micromobility technologies; and
- (d) Align local regulations with applicable Wisconsin State Statutes.

10.40.020 Definitions.

The following words, terms, and phrases, when used in this Chapter shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) Bicycle means a vehicle propelled solely by human power through pedals and having one or more wheels.
- (b) Electric Bicycle or E-Bicycle means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:
 - (1) Class 1 E-bicycle means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

- (2) Class 2 E-bicycle means an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- (3) Class 3 E-bicycle means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
- (c) Electric Motorized Device or E-Moto means any electric-powered device designed for transportation without fully operable pedals, including electric dirt bikes, electric motorcycles, one-wheeled devices, or similar devices. E-Moto does not include any motor vehicle that would be classified as a motorcycle per Wis. Stat. § 340.01(32) or otherwise be required to be registered pursuant to Wis. Stat. Ch. 341.
- (d) Electric Scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on paved level surface when powered solely by the electric motor. Electric Scooter does not include any electric personal assistive mobility device, motor bicycle, electric bicycle, or moped.
- (e) Motorized Bicycle has the same meaning as in Wis. Stat. § 340.01(30).
- (f) Multi-use Path or Trail means any paved or unpaved off-street path intended for shared use by pedestrians, bicyclists, and other non-motorized users.
- (g) Personal Assisted Mobility Device (“PAMD”) means a self-balancing device with two wheels not in tandem, designed to transport only one person by an electric propulsion system with an average power of seven hundred fifty watts (one horsepower) having a maximum speed on a paved level surface, when powered solely by such a propulsion system while ridden by an operator weighing one hundred seventy pounds, of less than twenty miles per hour or a self-balancing device with one wheel designed to transport only one person by an electric propulsion system with an average power of two thousand watts (two and two-thirds horsepower) having a maximum speed on a paved level surface, when powered solely by such a propulsion system, of less than twenty miles per hour.

10.40.030. State Law Adopted.

- (a) Wisconsin Stats. §§ 346.02(12), 346.80, 346.803, and 346.806 are hereby adopted by reference, as amended from time to time.

10.40.040 Rules of the Road and Areas of Operations.

- (a) Roadways.

- (1) Any person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway without designated bicycle lanes, shall ride as close as practicable to the right-hand edge or curb of the unobstructed traveled roadway, including operators who are riding two or more abreast where permitted under Subsection (4) below, except:
 - i. When overtaking and passing another vehicle proceeding in the same direction.
 - ii. When preparing for a left turn or U-turn at an intersection or a left turn into a private road or driveway.

iii. When reasonably necessary to avoid unsafe conditions, including fixed or moving objects, parked or moving vehicles, pedestrians, animals, surface hazards or substandard width lanes that make it unsafe to ride along the right-hand edge or curb.

iv. When upon a one-way roadway having two or more lanes available for traffic, a person may ride as near the left-hand edge or curb of the roadway as practicable.

(2) Any person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway shall exercise due care when passing a standing or parked vehicle or a vehicle proceeding in the same direction.

(3) Operating two abreast.

i. Persons riding Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway may ride two abreast if such operation does not impede the normal and reasonable movement of traffic. Bicycle, electric scooter, or electric personal assistive mobility device operators riding two abreast on a two-lane or more roadway shall ride within a single lane.

ii. Persons riding Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway may not ride more than two abreast except upon any path, trail, lane or other way set aside for the exclusive use of Bicycles, E-Bicycles, Electric Scooters, or PAMDs.

(4) No person may operate a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway where a sign is erected indicating that Bicycle, E-Bicycle, Electric Scooter, or PAMD riding is prohibited. The Infrastructure and Facilities Committee is the delegated authority to recommend to the Common Council rules restricting bicycle operation within the City. After adoption by the Council and publication, the Infrastructure and Facilities Committee shall cause signs to be posted bearing the restrictions at appropriate places upon the streets.

(5) Persons operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway with a designated bicycle lane shall operate within the bicycle lane.

(b) Sidewalks.

(1) Bicycle, E-Bicycle, Electric Scooter, and PAMD shall be permitted to operate on the sidewalks in the following locations:

i. Grand Avenue, from Schofield City limits to the southern boundary line of Forest Street.

ii. Forest Street, from the east boundary of Sixth Street to the west boundary of Fifth Street.

iii. East Randolph Street, at the beginning of the curb radii, of the East Randolph Street terminus, to approximately 350 feet east onto Burek Avenue.

iv. Bridge Street bridge

v. Thomas Street bridge

vi. Scott Street and Washington Street bridges.

(2) When sidewalks are present on both sides of a roadway identified above, Bicycles, E-Bicycles, Electric Scooters, and PAMDs must use the sidewalk on the side of the roadway so as to travel in the same direction as traffic.

(3) Bicycle, E-Bicycle, Electric Scooter, and PAMD operating on sidewalks shall adhere to the rules of the road in Subsection (c)(2), (4), and (5).

(c) Multi-use Paths and Trails.

(1) Bicycle, E-Bicycle, Electric Scooter, and PAMD shall be permitted on Multi-use Paths and Trails, unless otherwise posted.

(2) Every person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a Multi-use Path or Trail shall:

i. Exercise due care and give an audible signal when passing a Bicycle, E-Bicycle, Electric Scooter, PAMD, or a pedestrian proceeding in the same direction.

ii. Obey each traffic signal or sign facing a roadway which runs parallel and adjacent to a bicycle way.

(3) Every person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a Multi-use Path or Trail open to two-way traffic shall ride on the right side of the Multi-use Path or Trail.

(4) Every operator of a Bicycle, E-Bicycle, Electric Scooter, or PAMD entering a Multi-use Path or Trail shall yield the right-of-way to all Bicycles, E-Bicycles, Electric Scooters, PAMDs, and pedestrians in the Multi-use Path or Trail.

(5) Bicycles and E-Bicycles operated on Multi-use Path or Trail shall be operated at a reasonable and prudent speed to avoid colliding with any other person, object, or vehicle.

10.40.050 Operating Speed.

(a) No Bicycle, E-Bicycle, Electric Scooter, or PAMD shall be operated at a speed greater than the posted speed limit on any roadway.

(b) No Bicycle, E-Bicycle, Electric Scooter, or PAMD shall be operated at a speed greater 15 MPH on a Multi-Use Path or Trail

10.40.060 Disorderly and Reckless Operation of a Bicycle, E-Bicycle, or Similar Device.

(a) Reckless Operation. No person may operate a Bicycle, E-Bicycle, Electric Scooter, PAMD, E-Moto, or Motorized Bicycle in a manner that:

(1) Endangers the safety of any person or property by negligent operation.

(2) Causes bodily harm or great bodily harm to another by negligent operation.

(b) Disorderly Operation. No person shall operate Bicycle, E-Bicycle, Electric Scooter, PAMD, E-Moto, or Motorized Bicycle in a manner that:

(1) Demonstrates carelessness or indifference to the safety of the operator or others;

(2) Is boisterous, raucous, or otherwise disorderly under circumstances in which such conduct tends to cause or provoke a disturbance; or

(3) Involves the intentional, deliberate, or unnecessary performance stunts or wheelies, skids, or other maneuvers that unreasonably endangers any person or property.

(c) Penalties. Any person who shall violate this section shall be subject to a forfeiture of not less than \$50.00 and not more than \$200.00 plus the costs of prosecution.

10.40.070 Age Restrictions

(a) Operators of Class 3 E-Bicycles must be at least 16 years of age.

(b) There is no minimum age requirement for Class 1 or Class 2 E-Bicycles.

10.40.080 Equipment Requirements

(a) E-Bicycles shall be equipped with:

(1) Fully operable pedals;

(2) A permanent manufacturer's label indicating the E-Bicycles class, top assisted speed, and motor wattage.

(b) Class 3 E-Bicycles must be equipped with a speedometer.

(c) Bicycles and E-Bicycles shall be equipped with lighting and reflector equipment that complies with Wis. Stat. § 347.489.

10.40.090 Registration and licensing.

(a) No registration or licensing shall be required for Bicycles, E-Bicycles, E-Scooters, E-Motos, or Motorized Bicycles but owners are encouraged to register their devices with the Wausau Police Department.

(b) A driver's license is not required to operate an E-Bicycle of any Class.

10.40.100 Prohibited Devices.

(a) E-Motos, Motorized Bicycles, and other electric motorized devices without pedals are prohibited from operating on:

(1) Sidewalks;

(2) Multi-use paths;

(3) Trails; and

(4) Parks, unless otherwise permitted by ordinance and posted.

10.40.110 Penalties.

Except as otherwise provided in this Chapter, any person who shall violate this Chapter shall be subject to a forfeiture of not less than \$25.00 and not more than \$50.00 plus the costs of prosecution.

Section 2. That Chapter 10.41 Electric Scooters, is hereby repealed.

Section 3. That Chapter 10.42 Go-Carts, Mini-Bikes, and Motorized Scooters, is hereby repealed.

Section 4. That Chapter 10.43 Motorized Bicycles, is hereby repealed.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6. This ordinance shall be in full force and effect on the day after its publication.

Adopted: 5/26/2026
Approved: 5/27/2026
Published: 6/3/2026
Attest: 5/27/2026

Approved:

Doug Diny, Mayor

Attested:

Rachel Brown, City Clerk



Community Development
Carrie Edmondson, Assistant City Planner

DATE:

TO:

SUBJECT: 26-0507 Ordinance from the Infrastructure & Facilities Committee and the Bicycle

Chapter 10.42 Go-Carts, Mini-Bikes, and Motorized Scooters, and Chapter 10.43
Motorized Bicycles.

PURPOSE

Repeal and recreate Wausau Municipal Code Chapter 10.40 Bicycles and repealing chapters
10.41, 10.42, and 10.43

BACKGROUND

The Wausau MPO Bike/Ped Subcommittee has created a model e-bike ordinance to assist with
creating consistency throughout the region. It also ensures that all definitions align with
Wisconsin State Statute. The City of Wausau has customized portions of the ordinance to align

enforcement. The proposed Chapter creates integrated language for a variety of devices that
were previously each covered separately in the chapter.



Committee Referral

Name of Committee: Public Works Committee

Date of Request: July 5, 2026

Requestor: Madalyn Palmquist

Request/Referral: Discuss and consider revision to All Terrain Vehicle (ATV) and Utility Terrain Vehicle Traffic (UTV) Ordinance.

Background Information: In February of 2026, the council approved to add to the existing ATV/UTV ordinance specific roadways that were either shared with another municipality, or those that were within the jurisdictional limits of Wisconsin Rapids and restricting other municipal residents from accessing open road routes within their town/village. At the time of review 48th street, Washinton Street, and 64th street were missed by the Public Works Committee, as they are within the city, but are not a 50/50 right of way nor do they fall between one. This request is for the Public Works Committee to discuss whether it is appropriate to add the missed roadways to the existing ordinance.

Options available: (1) No action; (2) Discuss and request additional roadways be added to 340.021(4). Roadways include:

1. ~2,236ft of 48th Steet North
2. ~2,966ft of 64th Street North
3. ~1,353ft of Washington Street

Staff recommendation: N/A

Action you are requesting the committee take: Option 2 – Review and discuss options, impact to residents, impact to surrounding municipalities, requirements, and if there have been any issues/concerns or questions since the ordinance was revised 5 months ago.

How will the item be financed? No additional signage should be needed, as the proceeding and subsequent sections of roadways are currently open to ATV/UTV traffic via other municipal ordinances, opening the Wisconsin Rapids portion would simply streamline traffic and decrease unintentional violations.

Supporting documentation:

- (1) Municipal Code referenced section 340.021: <https://www.wirapids.gov/DocumentCenter/View/277/Chapter-340-Traffic-PDF>

Note: this verison of the ordnance (in addition to the existing state level guidance for lighting, licence display, and training) prohibits open containers and cursing, requires operators follow all traffic laws, have valid motor vehicle insurance, and a valid motor vehicle operators licence.

- (2) All open roadways in green:
<https://wisconsinrapids.maps.arcgis.com/apps/instant/basic/index.html?appid=30e87d849e6e4fcaa9ace22d231a7013>

- (3) Map highlighted portions





**PUBLIC WORKS
DEPARTMENT**
1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

Requestors Name:

Paul Vollert, Public Works Superintendent

Referral Language:

Review the 2027 Holiday Calendar and set garbage and recycling collection schedule for 2027.

Background Information:

Traditionally Holidays are self-explanatory but this year Christmas Eve lands on Friday and Christmas Day lands on Saturday. City policy says that if the holiday falls on Saturday, then you will have the Friday before off, but since the Friday already is a holiday we would then get Monday off. Friday January 31 is also going to be a holiday, because of New Years Day falling on a Saturday.

With observed holidays falling on the beginning and end of the week, the request is to keep the collection days the same as our normal work week and collect Monday – Thursday.

Recommendation:

Collect Garbage and Recycling as shown on the proposed 2027 Collection Calendar.

RECYCLING COLLECTION CALENDAR

2027

JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 18th- 22nd: Christmas Tree Pick Up

FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Garbage collection is every week on your scheduled day (see route map).

Recycling collection is on the same day as garbage collection, but every other week, as per the following schedule:

 MONDAY A - dark blue	 TUESDAY A - dark brown	 WEDNESDAY A - dark red	 THURSDAY A - dark green
 MONDAY B - light blue	 TUESDAY B - light brown	 WEDNESDAY B - light red	 THURSDAY B - light green

There will be **NO** garbage or recycling collection on the following holidays:

New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day

All collections following a holiday are delayed by one day.

Brush pickup is the last full work week of the month from April through October.

www.wirapids.org/garbage--recycling.html





ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
 Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

July 2026

Permits & Degradation

- **20 Permits/Licenses** (10 last month) for asphalt paving (2), driveway grades/concrete pour inspections (7), storm water (0), excavating (7), Street Privilege (0), storm connection (0), permit parking (0), banner (0), contractor licenses (4), environmental testing wells (0)
 - **2026 - 120 permits & licenses**
 - **2025 – 286 permits & licenses**
- **247 Diggers Locates** for Storm Sewer & Sanitary Sewer (282 last month)
 - **6 Emergency locates** (1 outside of normal business hours)
- **Degradation fees this month = \$3,505.95; this year \$37,415.52**

Traffic

- Traffic Study – n/a
- **ITS Standalone Signal Grant**
 - 2026 Project @ 8th St S & Expy AND Plover Rd & Baker St/Washington St - Flashing Yellow Arrow Signal Modification Project. **Construction plans are complete and have been reviewed. The Bid date was moved to 10:00am July 7th.**
- **Traffic Signals** – referral received at 8th St S and Two Mile Ave for a protected left turn light.

Project Designs/Construction underway:

2026 Projects

- **2026 Construction Plans – status update and review**
- **Contracts**
 - Riverwall Rehabilitation Project – Project was bid on January 22nd with a low bid of \$1,206,100. **The Engineering Dept has been working with our contractor Zenith Tech to review shop drawings for materials to be used for construction and to discuss potential construction challenges. Work is anticipated to begin mid-August.**
- **Design**
 - **E Jackson St**
 - Phase I – Saratoga St to E Grand – 100% complete as of 5/8/26.
 - Phase II – Bridge to Saratoga St – 100% complete.
 - **Apricot St (15th St N to 17th St N) – 75% (2027)**
 - **13th Ave N (W Grand Ave to N end) – 50% (2027)**



ENGINEERING DEPARTMENT

444 West Grand Avenue

Wisconsin Rapids, WI 54495-2780

Engineering (715) 421-8205

FAX (715) 421-8291

- **Future Projects**

- Preliminary Survey for future projects
 - 13th Ave (W Grand Ave to north end) – 100% (spring)
 - **15th Ave N (W Grand Ave to High St) – 15% (summer/fall)**
 - **Riverview Dr (Spring St to 1st St N) – 0% (fall)**
 - **12th St N (Baker St to Franklin St) – 0% (late fall potentially)**
 - **16th Ave N (W Grand Ave to High St) – 0% (spring)**

Projects Involving Grants:

- ***Connecting Highway (DOT)***

- 8th St S – Lakewood Ln to Whitrock Ave – DOT is completing an archeological survey and then they should be able to sign-off on the Environmental Document. Once that is done they should be able to finalize the Design Study Report (which is expected in Fall), with the Transportation Project Plat coming thereafter. The Plat approval allows the City's real estate consultant to begin work on the real estate.
- 8th St S – Whitrock Ave to Expressway – DOT SMFA signed and project proposed in 2030.
- DOT ADA pedestrian curb ramp stand-alone project scheduled for construction in 2029.
- 2nd Ave S / STH 54 – is proposed to be resurfaced as a DOT project in 2028. The State/Municipal Agreement is now signed and returned to the DOT.
- West Grand / STH 73 – SMFA approved and signed by the Mayor. Planned for 2030.
- W & E Riverview Expy between W Grand and Lincoln St – SMFA approved and signed by the Mayor. Planned for 2032.
- STH 13/34 W Riverview Expressway from W Grand Ave to Edgewood Pl – SMFA approved and signed by the Mayor. Planned for 2034.
- E Riverview Expressway from Lincoln St to CTH W – SMFA approved and signed by the Mayor. Planned for 2033.

- ***Rail Notification – Predictive Mobility Project***

- ***Field Installation is occurring. The latest field visit was July 31st. LinqThingz will be providing an update for Thursday's meeting.***
- ***<https://linqthingz.com/web/wisconsin-rapids-project-kickoff-report>.***
 - ***Password: RiverCity***

- ***Westside Interceptor Sewer Lining Rehabilitation Project***

- Project Updates
 - ***Interceptor Sewer Lining Contract***



ENGINEERING DEPARTMENT

444 West Grand Avenue

Wisconsin Rapids, WI 54495-2780

Engineering (715) 421-8205 FAX (715) 421-8291

- *Work began the week of July 20th.*
- *Work so far has mainly consisted of site prep and installation of sewer bypass piping for Phase 1 of the work, which runs along Gaynor Avenue from 25th Avenue to the roundabout.*
- *Michels Trenchless plans to start Phase 1 manhole excavation and replacement work the week of August 10th.*
- *Once this work is complete the contractor will begin sewer cleaning and televising work, followed by sewer lining work for Phase 1. All work is anticipated to be complete by mid-October.*

Storm Water Utility –

- *TMDL Implementation Plan – Strand continues working on the plan.*

Other Highlights

- CN Railroad has made a final offer on the closure of the Kingston Road Crossing.
- **Next Steps:**
 - **September 3 Public Works Meeting?**
 - *Hold a public hearing regarding the closure.*
 - *Consider a resolution to close the roadway*
 - **October 5th Planning Commission – hold public hearing to update the Official Map**
 - **Budget for the removal and reconfiguration of the street in 2027.**

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2026 (7/6/2026)

1. Discuss the 8th St S DOT projects. (2/6/25), (approve addition of sidewalk. Motion carried 3-0 on 2/6/25), (presentation given on design on 7/10/25, 1/8/26).
2. ~~Request from Tom Rayome for Quiet Zones for trains on the east side of city. (1/5/23), (began on referral on 1/5/23), (request for update of vehicle numbers at crossings on 5/9/24), (data presented and reviewed. Request for grant to be researched to fund project. No action taken on 6/6/24)~~
3. Review the Change Order policy and consider updates. (11/9/23), (no action taken on 11/9/23)
4. Request from Tom Rayome and Alderperson Penzkover to pave 3rd St N and 4th St N between Spring St and Poplar St due to the new residential development. (4/15/24), (CIP approved on 10/3/24)
5. Request from Tom Rayome to light the railing and/or the riverbank in both Veterans Park and Mead Rapids View Park. (4/15/24) (To date, this item has not been an agenda item)
6. ~~Request from Nathan Flinders to consider extending 2-hour parking limit or no parking (9am–5pm) for an additional 170 feet east along Dale Street in front of the N & N Auto Outlet building. (3-14-25)(considered with no action on 7/10/2025)~~ Removed from list in June 2026.
7. Request from Madalyn Palmquist to discuss creating or developing a city-wide master sidewalk plan. (7-10-2025), (no action taken on 8/7/25), (Revise Chapter 6 Streets and Sidewalks. Motion carried 3-0 on 9/4/25)
8. ~~Request from Paul Vollert to review and consider changes to Chapter 7 ordinance regarding eligibility for the WI DNR recycling grant. (9/4/25), updated provided on 10/9/25 – no action. Ordinance changes were approved at Council on 4/14/2026.~~
9. ~~Review and consider a lead and galvanized water service line replacement program. Referral by Austin in November 2025. 12/4/25 Discussed and motion to direct staff to work with WWLC on an ordinance. Draft ordinance was reviewed on 2/5/26 and approved by Council on 3/17/26.~~
10. Request on 3/25/2026 from Jeff Penzkover to review the traffic signal operations at 8th St S and Two Mile Ave and consider the installation of a dedicated left turn phase.
11. Request from Alderperson Cattanaach for an electrical bike and scooter ordinance (5/31/26)
12. Request from Alderperson Palmquist to discuss and consider revision to All Terrain Vehicle (ATV) and Utility Terrain Vehicle Traffic (UTV) Ordinance. (7/5/26)

**Section ____ . OPERATION OF BICYCLES, ELECTRIC BICYCLES, ELECTRIC SCOOTERS,
AND ELECTRIC MOTORIZED DEVICES**

25. __.01 Purpose and Intent.

The purpose of this Article is to:

- (a) Promote** the safety of pedestrians, riders, and motor vehicle operators sharing the City's streets, sidewalks, trails, and other public ways;
- (b) Establish** clear, consistent, and enforceable rules for the operation, equipping, and parking of bicycles, electric bicycles, electric scooters, and similar electric-powered devices;
- (c) Align** local regulation with applicable Wisconsin Statutes governing bicycles, electric bicycles, and electric scooters, so that officers, riders, and the public operate from a single consistent standard; and
- (d) Provide** the Police Department with clear enforcement tools, including impoundment and forfeiture authority, to address unsafe, reckless, or nuisance operation of these devices.

25. __.02 Definitions.

The definitions outlined in § 340.01, Wis. Stats., are incorporated into this Article by reference. As used in this Article:

- (1)** “Bicycle” means every device propelled by human power acting upon pedals or cranks and having wheels, any two of which are not less than 14 inches in diameter.
- (2)** “Electric bicycle” or “e-bike” has the meaning given in § 340.01(15ph), Wis. Stats.: a bicycle equipped with fully operative pedals for human propulsion and an electric motor of 750 watts or less, classified as follows:
 - a. Class 1 e-bike: motor assists only while pedaling and ceases assistance at 20 mph.
 - b. Class 2 e-bike: motor may propel the bicycle without pedaling, but ceases assistance at 20 mph.
 - c. Class 3 e-bike: motor assists only while pedaling and ceases assistance at 28 mph.
- (3)** “Electric scooter” or “e-scooter” has the meaning given in § 340.01(15ps), Wis. Stats.: a device weighing less than 100 pounds with handlebars and an electric motor, powered solely by the motor and human power, with a maximum motor-powered speed of 20 mph on a paved, level surface. “Electric scooter” does not include an electric personal assistive mobility device, a motorcycle, a motor bicycle, an electric bicycle, or a moped.
- (4)** “Electric personal assistive mobility device” or “PAMD” has the meaning given in § 340.01(15pm), Wis. Stats. (*“Electric personal assistive mobility device” means a self-balancing, 2-nontandem-wheeled device that is designed to transport only one person and that has an electric propulsion system that limits the maximum speed of the device to 15 miles per hour or less.*)

(5) “Electric motorized device” or “E-Moto” means an electric-powered device designed for transportation without fully operative pedals, including electric dirt bikes, electric motorcycles, and one-wheeled self-balancing devices, but does not include any device required to be registered as a motor vehicle under Wis. Stat. ch. 341 or classified as a motorcycle under § 340.01(32), Wis. Stats.

(6) “Motor bicycle” has the meaning given in § 340.01(30), Wis. Stats.

(7) “Multi-use path or trail” means any paved or unpaved off-street path designated for shared use by pedestrians, bicyclists, and other non-motorized or electric-assist users, including the Wisconsin Rapids trail system.

(8) “Sidewalk” means that portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property line, constructed for pedestrian use.

(9) “Play vehicle” has the meaning given in § 340.01(43m), Wis. Stats., and is regulated under § 25.25 of this Chapter, not this Article.

25. __.03 State Law Adopted.

Wis. Stats. §§ 346.02(12), 346.77 through 346.81, 346.803, and 346.806, as amended from time to time, are adopted and incorporated into this Article by reference. Every person operating a bicycle, e-bike, e-scooter, or PAMD upon a roadway is granted the rights and is subject to the duties applicable to the operator of a vehicle under state law and this Code, except as otherwise provided in this Article or where a provision, by its nature, can have no application.

25. __.04 Rules of the Road; Areas of Operation.

(a) Roadways.

(1) A person operating a bicycle, e-bike, e-scooter, or PAMD on a roadway without a designated bicycle lane shall ride as close as practicable to the right-hand curb or edge of the roadway, except when overtaking another vehicle, preparing for a left turn, avoiding a hazard, or riding on a one-way roadway with two or more lanes (where the operator may ride near the left-hand curb).

(2) **Operators** may ride two abreast if doing so does not impede normal traffic movement, and shall ride within a single lane when doing so. Riding more than two abreast on a roadway is prohibited, except on a path, trail, or lane reserved exclusively for such devices.

(3) No person shall operate a bicycle, e-bike, e-scooter, or PAMD on a roadway to prohibit such operation.

(4) Where a designated bicycle lane exists, operators shall use it.

(b) Sidewalks.

(1) **Except** as provided in paragraph (2), no e-bike or e-scooter shall be operated on a public sidewalk with the motor engaged. Bicycles and e-bikes/e-scooters with the motor disengaged may be operated on sidewalks at a reasonable, low speed, yielding to pedestrians at all times.

(2) The Common Council may, by subsequent resolution or map amendment, designate specific sidewalk segments (e.g., bridge crossings, gap segments connecting trail sections) where motor-engaged operation is permitted; such segments shall be posted with signage.

(3) A person operating on a permitted sidewalk shall not pass another person proceeding in the same direction without an audible warning, and shall dismount if necessary to avoid a collision. Pedestrians have the right of way at all times.

(c) Multi-use paths and trails.

(1) Bicycles, e-bikes, e-scooters, and PAMDs are permitted on multi-use paths and trails unless posted otherwise.

(2) Operators shall exercise due care, give an audible signal when passing, ride on the right side of a two-way path, and yield to all users already on the path when entering it.

25. __.05 Operating Speed.

(a) No bicycle, e-bike, e-scooter, or PAMD shall be operated at a speed greater than the posted speed limit on any roadway.

(b) No bicycle, e-bike, e-scooter, or PAMD shall be operated at a speed greater than 15 miles per hour on any multi-use path, trail, or permitted sidewalk segment.

25. __.06 Reckless, Disorderly, and Unsafe Operation.

(a) Reckless operation. No person shall operate a bicycle, e-bike, e-scooter, PAMD, E-Moto, or motor bicycle in a manner that endangers the safety of any person or property, or that causes bodily harm to another through negligent operation.

(b) Disorderly operation. No person shall operate such a device in a manner that demonstrates carelessness or indifference to the safety of the operator or others, or that is boisterous or disorderly under circumstances tending to provoke a disturbance.

(c) Prohibited conduct. The following are specifically prohibited:

(1) Clinging to, attaching to, or being towed by any moving vehicle.

(2) Racing or engaging in a speed or endurance contest with another such device or vehicle on a City roadway.

(3) Stunt or trick riding, including wheelies, riding without hands on the handlebars, or operation requiring extraordinary skill that creates unnecessary risk.

(4) Towing any coaster wagon, sled, skateboard, in-line skates, or similar conveyance behind the device, except the safe and lawful towing of a bicycle trailer for children, pets, or cargo that complies with ASTM International standard F1975 or applicable CPSC standards, as amended.

(5) Carrying a passenger unless the device is designed and equipped to carry more than one person.

(d) Penalty. Violation of this section is punishable by a forfeiture of not less than \$50.00 nor more than \$200.00, plus costs of prosecution.

25. __.07 Age Restrictions.

(a) No person under 16 years of age shall operate a Class 3 e-bike or an E-Moto. A person under 16 may ride as a passenger on a Class 3 e-bike designed to accommodate a passenger.

(b) No person under eight years of age shall operate an e-scooter on a City roadway or sidewalk, except that a person six or seven years of age may do so during daylight hours if accompanied by an adult remaining close enough to ensure the child's safe operation (e.g., walking, running, or riding alongside).

(c) There is no minimum age for operation of a Class 1 or Class 2 e-bike or a bicycle, consistent with state law.

25. __.08 Equipment Requirements.

(a) Every bicycle, e-bike, or e-scooter operated between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp on the front exhibiting a white light visible from the front, and a red reflector or lamp on the rear visible from a distance of 500 feet. The reflector shall be not less than two inches in diameter.

(b) Every e-bike shall bear a permanent manufacturer's label indicating its class, top assisted speed, and motor wattage. Class 3 e-bikes shall be equipped with a speedometer.

(c) No bicycle, e-bike, or e-scooter shall be operated unless it is in a safe mechanical condition and equipped as required by this section. It is the responsibility of the operator (if 16 or older) or a parent or guardian of an operator under 16 to ensure the device meets this standard.

(d) Helmet use is not required for all riders under Wisconsin law, but it is strongly encouraged for all ages and device types.

25. __.09 Parking; Abandonment.

(a) Bicycles, e-bikes, and e-scooters shall be parked upright, with all wheels contacting the ground, in a manner that leaves a clear path of not less than five feet on the sidewalk for pedestrian passage and does not obstruct access to any building, business, driveway, or fire lane.

(b) No person shall abandon, or leave unattended under circumstances reasonably indicating abandonment, any bicycle, e-bike, or e-scooter on any street, sidewalk, or public or private property within the City.

25. __.10 Seizure, Impoundment, and Disposition.

(a) A bicycle, e-bike, or e-scooter operated or parked in violation of this Article, determined to be in the possession of a person other than its legal owner, or abandoned, may be removed and impounded by or under the authority of the Chief of Police.

(b) Impounded devices shall be held for a minimum of 30 days unless earlier redeemed by the owner upon payment of any applicable fee. A device owned or operated by a minor shall be released only to the minor's parent or guardian.

(c) A device not redeemed within the impoundment period may be disposed of by the Chief of Police by public auction or sale, donation to a nonprofit organization, retention for department use, or, if it cannot reasonably be disposed of otherwise, by scrapping. Notice of any sale shall be posted on the City's website, and proceeds remitted to the City Treasurer.

25. __.11 Special Events.

The Chief of Police or the Director of Parks and Recreation may temporarily post signage further restricting or prohibiting the operation or presence of the devices covered by this Article within a designated area before, during, or after a special event, for a reasonable period necessary to protect public safety.

25. __.12 Registration.

Registration or licensing of bicycles, e-bikes, or e-scooters is not required. Still, owners are encouraged to register their devices with the Wisconsin Rapids Police Department to assist in recovery if lost or stolen. No driver's license is required to operate an e-bike of any class.

25. __.13 Reasonable Accommodation.

Reasonable accommodation shall be made in the enforcement of this Article for any person using a covered device as an "other power-driven mobility device" under the Americans with Disabilities Act.

25. __.14 General Penalty.

Except where a specific penalty is otherwise provided in this Article, a violation of this Article is punishable by a forfeiture of not less than \$25.00 nor more than \$100.00 for a first offense, and not less than \$50.00 nor more than \$200.00 for a second or subsequent offense within one year, plus costs of prosecution.

Section 2. Relationship to § 25.25.

Section 25.25 of the Municipal Code (Skateboards, Roller Skates, Roller Skis, Inline Skates and Other Play Vehicles) is unaffected by this ordinance and remains in full force and effect. Nothing in this Article shall be construed to repeal, amend, or supersede § 25.25.

Section 3. Severability.

If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions. It is the legislative intent of the Common Council that this ordinance would have been adopted had any invalid provision not been included.

Section 4. Repeal of Conflicting Provisions.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5. Effective Date.

This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted this ____ day of _____, 2026.

Mayor, City of Wisconsin Rapids

Attest:

City Clerk, City of Wisconsin Rapids

Approved as to form:

City Attorney, City of Wisconsin Rapids



Human Resources Committee Meeting Minutes August 6, 2026

Human Resources Committee

Madalyn Palmquist, Chairperson
Todd Ferkey, Vice Chairperson
Dennis Polach

The Human Resources Committee held a meeting on Thursday August 6, 2026, at 4:00 p.m. in the Council Chambers at City Hall, 444 W. Grand Avenue, Wisconsin Rapids. All committee members were present. Also in attendance were Alderpersons Timm and Penzkover, Human Resources Manager Ryan Hartman, Mayor Matt Zacher, Police Chief Dan Hostens, Fire Chief Ben Goodreau, Jared Miller, Julie Timm and Kevin Fangman.

Agenda

1. Call to order.
Alderson Palmquist called the meeting to order at 4:00 p.m.
2. Review the monthly activities of the Human Resources Department.
 - Personnel- Hires/ Terms- YTD- 15 resignations/ retirements and 18 new hires. That is a 2-person increase from July, with both positions being in the police department.
 - Life Insurance Transition to an on-line format has been completed.
 - City staff have been collaborating on the modification and the rebuilding of the Continuity of Operations Plan (COOP) and Continuance of Government (COG) in the event of a major incident.
 - The City's Employee Assistance Program (EAP) through Ascension will have the Quarter 3 in-person presentation on August 19, 2026. The program will take place at the library, and the topic will be Anxiety and Depression.

3. Discuss a referral from Alderson Palmquist regarding salary compression within the Fire Department.

Motion by Palmquist seconded by Ferkey to approve the revised draft of the Pay Provisions Policy as it relates to salary compression. Motion carried 3-0.

4. Adjournment.

The meeting adjourned at 4:35 p.m.

Pay Provisions/ Administrations for Non-Union Positions

Scope:

This policy applies to non-union City employees.

Purpose:

To establish pay guidelines for new hires, promotions, lateral transfers, demotions, reclassifications, additional pay, temporary appointments, and shift differential.

POSITION STATEMENT

The administration of the pay provisions shall be the responsibility of the Human Resources Director. There shall be a wage schedule established with the goal of paying employees at the market rate. However, the total compensation program, including other benefits such as, but not limited to, vacation, sick or other paid leave, and health benefits, will be taken into consideration when determining pay levels.

POLICY

A wage schedule shall be established which sets the classification (grade) of all employees. The schedule shall provide for the movement of the employee through the range (steps) in accordance with the time periods as provided for in the schedule.

The Human Resources Director may resurvey the market rates of benchmark positions periodically (every 2-3 years) to realign the wage schedule.

1. Recruitment Salary Adjustments

There may be rare some instances where the City may experience difficulties in attracting quality employees because of market conditions. The Human Resources Director or designee will “market rate” these positions by conducting a salary survey, ensuring that appropriate position comparisons are being made.

2. Salary for New Hires into Existing Classifications

- a. All positions will be advertised using the minimum of the range to the midpoint of the range.
- b. Generally, a new employee shall be hired at the pay range minimum rate of the pay grade for his/her classification.
- c. A new employee may be hired at a rate up to and including step 3 of the pay

grade for his/her classification for such reasons as the employee's experience and qualifications if approved by the Department Head.

d. A new employee may be hired at a rate above step three if approved by the Human Resources Director, to a step no higher than Step 6. This shall be based upon the employee's experience and qualifications.

e. A new employee may be hired at a rate above Step 6 of the pay grade for his/her classification, for such reasons as market conditions, or the employee's experience exceeds stated requirements with recommendation from the Human Resources Manager and Mayor, and approval of the Human Resources Committee.

3. Salary for New Positions

a. In the event that an employee is to be assigned to a newly created classification, or the City creates a new position not falling within an established classification, a job description shall be developed and evaluated, using a standard job evaluation method, so the classification and appropriate pay grade can be determined, and placement can be made on the schedule.

b. The suggested grade level will be considered by the Human Resources Committee for recommendation to the Common Council.

4. Promotional Increases

a. An employee who is promoted from a classification in one pay grade to a higher pay grade shall receive at least the minimum step of the new grade or the step above where the employee's current salary is in the new grade, whichever is greater.

5. Transfers

a. An employee who transfers, or is transferred from one classification to another classification in the same pay grade, shall receive no salary adjustment.

6. Pay for demotions shall be as determined by the Human Resources Director and the Department Head.

7. Position Reclassification to a Higher Salary Grade

a. An employee in a position which has been reclassified from one salary grade to a higher salary grade shall be placed in the new salary grade at the minimum rate.

b. If the employee's salary is above the new range minimum, and is below the new range maximum, the employee shall be placed on a step in the new salary grade closest to, but not lower than, the rate the employee was receiving prior to the reclassification.

c. If the employee's salary exceeds the new range maximum, the employee shall retain his/her present salary.

8. Position Reclassification to a Lower Salary Grade

a. An employee in a position which has been reclassified from one salary grade to a lower salary grade shall be grandfathered in his/her current salary grade and step.

b. If the employee's salary at the time of the reclassification exceeds the new range maximum, the employee shall retain his/her present salary, and such employee shall not be eligible for further base-accumulating increases until his/her salary is again within the new salary range.

~~9. Salary Increases and Additional Pay Yearly Wage Adjustments~~

~~Non union employees will receive a step increase consistent with the time periods as provided for on the wage schedule. Employees who are currently on a Performance Improvement Plan (PIP), or on suspension or other disciplinary leave will not be eligible for a step increase.~~

~~The Common Council may consider a general wage adjustment to be effective January 1 of each year. This wage adjustment shall then be built in to the wage schedule. Those employees who have reached the maximum step for their classification will continue to receive the general wage adjustment.~~

9. Salary Increases, Additional Pay, and Yearly Wage Adjustments

a. Employees will receive a step increase in accordance with the time periods provided in the wage schedule. Employees who are currently on a Performance Improvement Plan (PIP), on suspension, or on other disciplinary leave will not be eligible for a step increase.

b. The Common Council may consider a general wage adjustment to be effective January 1 of each year, ~~except as provided in subsection (c) below~~. This wage adjustment shall then be built into the wage schedule. Employees who have reached the maximum step for their classification will continue to receive the general wage adjustment.

c. The City recognizes that situations may arise requiring an internal assessment of employees. Internal assessments are conducted to determine whether salary compression, inversion, or inequity is present with positions. Upon referral to the Human Resources Committee, an internal assessment will be carried out by the Human Resources Department and brought forth with a recommendation to the committee. If appropriate, the Human Resources Committee may recommend additional step adjustment(s) and a timeline for implementation to correct the identified pay inequity to the common council.

10. Temporary Appointments of Department Heads

a. Employees temporarily appointed to positions of a higher classification shall receive at least the minimum of the new salary grade range or be placed in the step of the new pay grade that provides an increase closest to their current pay step, whichever is greater, with a maximum of Step 6, with prior approval of the Human Resources Director.

b. The Human Resources Committee and Common Council must approve all temporary appointments at the Department Head level. Temporary appointments below the Department Head level must be approved by the Department Head, the Mayor, and the Human Resources Director.

11. Shift Differential

All full-time Police Lieutenants, whose work schedule regularly requires working after 2:30 p.m., shall be entitled to the same shift premium as those they supervise. DPW and Clerical employees regularly assigned to a night shift schedule shall receive a night shift differential pay of 30 cents per hour for second shift and 40 cents per hour for third shift. Employees responding to call-in or emergency work shall not receive the nights shift differential pay.

All full-time Police Lieutenants, whose work schedule regularly requires working after 2:30 p.m., shall be entitled to the same shift premium as those they supervise. DPW and ~~Clerical~~ employees regularly assigned to a night shift schedule shall receive a night shift differential pay of 30 cents. Employees responding to call-in or emergency work shall not receive the nights shift differential pay.

DOCUMENT HISTORY

Version No. Revision Description

1.0 Revised from 5/8/03; 2/13/06;10/15/07; 7/15/08; and 12/18/12;03/8/19

DOCUMENT PROPERTIES

Primary Author: Ryan Hartman

Approver(s): HR Committee – 09/14/23

MINUTES OF THE MONTHLY MEETING HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, January 28, 2026, in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:32 p.m.

1. ROLL CALL:

Present: Jo Ann Grode, Kim Dankemeyer, Walter McKinney, David Henke, and Mary Vang

Also present: Jolina Janus and Cheryl Reith-Kincaid

Excused: Jean Helmer

2. ELECTION OF OFFICERS

- A. Chair: Commissioner McKinney moved to appoint Jo Ann Grode as chair of the Housing Authority of Wisconsin Rapids board, seconded by Commissioner Henke. All aye votes.
- B. Vice Chair: Commissioner Henke moved to appoint Jean Helmer as vice chair of the Housing Authority of Wisconsin Rapids board, seconded by Commissioner Mc Kinney. All aye votes.

3. MINUTES REVIEWED

- A. Commissioners reviewed minutes from the December 17, 2025 meeting. Commissioner Henke moved to approve the minutes of the December 17, 2025 meeting, seconded by Commissioner McKinney. All aye votes.

4. COMMUNICATIONS

- A. Stock box update: Mary reported that a total of 27 food boxes were distributed among tenants at Parkview, Tenth Avenue, and Huntington House apartments. The next distribution date is scheduled for February 17, 2026.

5. CONSIDERATION OF BILLS

- A. Approve November and December 2025 bills: Commissioners reviewed the November 2025 bills. Commissioner Henke moved to approve the November 2025 bills, seconded by Commissioner McKinney. All aye votes. Commissioners reviewed the December 2025 bills. Commissioner Henke move to approve the December 2025 bills, seconded by Commissioner McKinney. All aye votes.

6. EXECUTIVE DIRECTOR'S REPORT

Public Housing program occupancy & building update: Mary reported that the public housing program is currently at 98 percent occupancy. There are an adequate number of applicants on the waiting lists. There were three vacancies in December that were filled off the waiting list. Currently there are three vacancies at Parkview apartments, these units have been filled off the waiting list with move-in dates of January 26th & 30th. There will be one upcoming vacancy at the end of January at 10th Avenue apartments. One unit at Parkview apartments was heat treated for bed bugs.

- A. Huntington House Redevelopment LLC occupancy and building update: Mary reported that Huntington House is at 98 percent occupancy rate. The waiting list has 47 applicants. There is one vacancy that will be filled off the waiting list with an anticipated move-in date of February 1, 2026. Two units will be treated for bed bugs on January 22, 2026.
- B. Section 8 program update: Mary reported that 161 families are currently being assisted on the Section 8 tenant-based voucher program. The waiting list includes 530 applicants, with an estimated wait time of approximately 28 months. At present, there are no active or newly issued vouchers; three families have exited the program, and no new families that have leased up on the program.
- C. Capital Funds Program grant status: Mary reported that the 2023 grant has a remaining balance of \$16,162.12 in general capital activities, with all operating funds fully expended. The 2024 grant has a balance of \$292,323 in operating funds and \$19,883.02 in general capital activities. The following obligated drawdowns were made from the 2023 grant; \$1,542.76 paid to Eron & Gee to replace the water heater at 1920 Oak Street and \$404 paid to Guelzow to service the furnace at 441 21st Avenue South.
- D. State Debt Collection (SDC) program status: Mary reported that \$144.73 was received through the SDC program from two former public housing tenants.
- E. Purchasing Card Rebate: Mary reported that a total payment of \$670.77 was received as part of the US Bank purchasing card rebate program.
- F. Valiant Pest Control: Mary reported that she has requested a quote from Valiant Pest Control for quarterly proactive treatments at both the Parkview and Huntington House apartments. These treatments create a barrier that bed bugs would eventually cross and include a three-month warranty. The service is expected to be especially beneficial at Parkview due to the increased prevalence of bed bugs in that building. The public housing budget already accounts for extermination costs, and the projected expenses for Parkview fall within the allocated amount. Commissioner Dankemeyer moved to authorize the Executive Director to contract with Valiant Pest Control for quarterly proactive bed bug treatments at Parkview apartments, seconded by Commissioner McKinney. All aye votes.

7. **PUBLIC INPUT:** Huntington House tenant, Cheryl, inquired about having the large shopping cart moved back up to the garbage room. She stated that there has been an increase in the number of tenants who go shopping on Wednesdays and having the second large shopping cart would be helpful. Kim also concurred with this and suggested storing the cart in the community room along the wall by the closet. Mary stated that she would discuss this with maintenance and the caretaker.
8. **NEXT MEETING:** The next meeting is scheduled for 1:30 p.m. on Wednesday, February 25, 2026 in the community room of Huntington House Apartments.
9. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:13 p.m., seconded by Commissioner McKinney. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, February 25, 2026, in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:35 p.m.

1. ROLL CALL:

Present: Jo Ann Grode, Kim Dankemeyer, Walter McKinney, Jean Helmer, and Mary Vang

Also present: Jolina Janus

Excused: David Henke

2. MINUTES REVIEWED

- A. Commissioners reviewed minutes from the January 28, 2026 meeting. Commissioner Helmer moved to approve the January 28, 2026 minutes of the meeting, seconded by Commissioner McKinney. All aye votes.

3. COMMUNICATIONS

- A. Stock box update: Mary reported that a total of 29 food boxes were distributed among tenants at Parkview, Tenth Avenue, and Huntington House apartments. The next distribution date is scheduled for March 17, 2026.

4. CONSIDERATION OF BILLS

- A. Approve January 2026 bills: Commissioners reviewed the January 2026 bills. Commissioner Helmer asked about the Public Housing purchasing card charge to NFIP for \$7,084. Mary explained that this payment was for the renewal of the annual Parkview flood insurance. Commissioner Dankemeyer asked whether the housing authority had changed cleaning vendors, noting a bill from Sue Schroeder Services for unit turnover cleanings. Mary clarified that Sue Schroeder Services handles vacant unit cleanings because the current cleaner, Domestic Goddess, no longer strips and waxes floors. Domestic Goddess continues to clean the common areas at Tenth Avenue and Huntington House and may assist with vacant unit cleanings when needed. Commissioner Helmer moved to approve the January 2026 bills, seconded by Commissioner McKinney. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

Public Housing program occupancy & building update: Mary reported that the public housing program is currently at 99 percent occupancy. There are an adequate number of applicants on the waiting lists. There is one

vacancy at Tenth Avenue apartments that has been filled off the waiting list.

- A. Huntington House Redevelopment LLC occupancy and building update: Mary reported that Huntington House is at full occupancy for the month. The waiting list has 47 applicants. There will be two upcoming vacancies. Two units were treated for bed bugs.
- B. Section 8 program update: Mary reported that 156 families are currently being assisted on the Section 8 tenant-based voucher program. The waiting list includes 518 applicants, with an estimated wait time of approximately 28 months. At present, there are no active or newly issued vouchers; one family exited the program, and there are no new families that have leased up on the program.
- C. Capital Funds Program grant status: Mary reported that the 2023 grant has a remaining balance of \$16,162.12 in general capital activities, with all operating funds fully expended. The 2024 grant has a balance of \$13,649.28 in operating funds and \$19,883.02 in general capital activities. A drawdown of \$278,673.72 in operating funds was processed from the 2024 grant. The 2025 grant has been spread in eLOCCS with allocations of \$343,604 in operations and \$75,000 in capital activities.
- D. State Debt Collection (SDC) program status: Mary reported that \$250 was received through the SDC program from two former public housing tenants.

- 6. **PUBLIC INPUT:** Commissioner Dankemeyer, resident representative at Huntington House apartments, shared tenant related comments that were made to her regarding the following; replacement of common area chairs in the community & laundry rooms, addressing proper disposal of cigarette butts, smokers near entrance, feeding of birds & squirrels, sand & dirt being carried into the building, table & chairs near exterior door in community room, and soda machine refilling. Mary stated that several of these concerns she mentioned have already been addressed, and she would address remaining concerns accordingly. Jolina encouraged Commissioner Dankemeyer to direct tenants to the administrative office, as many of these concerns may have been already addressed.
- 7. **NEXT MEETING:** The next meeting is scheduled for 1:30 p.m. on Wednesday, March 25, 2026 in the community room of Huntington House Apartments.
- 8. **ADJOURNMENT:** Commissioner Helmer moved to adjourn the meeting at 2:36 p.m., seconded by Commissioner Dankemeyer. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, March 25, 2026, in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:35 p.m.

1. ROLL CALL:

Present: Jo Ann Grode, Kim Dankemeyer, Walter McKinney, Jean Helmer, David Henke, and Mary Vang

Also present: Jolina Janus. Josh Freeman

2. MINUTES REVIEWED

- A. Commissioners reviewed minutes from the February 25, 2026 meeting. Commissioner Helmer moved to approve the February 25, 2026 minutes of the meeting, seconded by Commissioner Henke. All aye votes.

3. COMMUNICATIONS

- A. Staff Training: Mary provided Commissioners with a report of staff training.
- B. Stock box update: Mary reported that a total of 31 food boxes were distributed among tenants at Parkview, Tenth Avenue, and Huntington House apartments. The next distribution date is scheduled for April 21, 2026.

4. CONSIDERATION OF BILLS

- A. Approve 4th quarter 2025 financials from fee accountant: Mary reviewed with Commissioners the 4th quarter 2025 financials compiled by the fee accountant. Commissioner McKinney moved to approve the 4th quarter 2025 financials as prepared by the fee accountant, seconded by Commissioner Henke. All aye votes.
- B. Approve February 2026 bills: Commissioners reviewed the February 2026 bills. Commissioner McKinney moved to approve the February 2026 bills, seconded by Commissioner Henke. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing program occupancy & building update: Mary reported that the public housing program is currently at full occupancy. There are an adequate number of applicants on the waiting lists, with no vacancies. A routine building wide canine bed bug inspection is scheduled for March 30, 2026 at Parkview apartments. Josh reported that the Parkview boiler pumps were repaired after a weekend heat outage with service provided

by Tweet Garot, and that new quotes are being obtained for the Parkview south exterior steps due to the previous vendor's lack of response. The concrete steps and a portion of the sidewalk leading to the building may be costly to replace due to the current step structure being directly attached to the building. Mary reported that concrete repairs have been budgeted in the capital grants to cover this type of expense.

- B. Huntington House Redevelopment LLC occupancy and building update: Mary reported that Huntington House is at 98 percent occupancy for the month. The waiting list has 47 applicants. There is vacancy that has been filled off the waiting list with a move in date of April 1, 2026. One unit that was previously chemically treated for bed bugs, required a follow up treatment. A routine building wide canine bed bug inspection is scheduled for March 30, 2026. Josh reported a leak in a basement pipe located behind a cement block wall, noting that some blocks may need to be removed to access the damaged section. Eron & Gee was contacted to locate and repair the leaking pipe.
- C. Section 8 program update: Mary reported that 156 families are currently being assisted through the Section 8 tenant-based voucher program, with 514 applicants on the waiting list and an estimated wait time of approximately 28 months. No new vouchers were issued or expired during the reporting period. There is one active voucher and one family that exited the program. Additionally, there are three new lease-ups/new admissions, including one port-in voucher from another jurisdiction. It is anticipated that HUD will be providing funding letters to Housing Authority's in April.
- D. Capital Funds Program grant status: Mary reported that the 2023 grant has a remaining balance of \$16,162.12 in general capital activities, with all operating funds fully expended. The 2024 grant has a balance of \$13,649.28 in operating funds and \$19,883.02 in general capital activities. The 2025 grant has a balance of \$343,604 in operations and \$75,000 in capital activities.
- E. State Debt Collection (SDC) program status: Mary reported that \$331.50 was received through the SDC program from two former public housing tenants.
- F. Section 8 annual SEMAP submission: Mary reported that the Section 8 SEMAP report was submitted on February 24, 2026 ahead of the March 1, 2026, due date.
- G. Purchasing card rebate: Mary reported that a rebate of \$635.16 was received from the purchasing card program.
- H. FYE 2025 unaudited financials submission: Mary reported that the FYE 2025 unaudited financials was submitted on March 10, 2026.
- I. Federal Home Loan Bank of Chicago AHP long-term monitoring report submission: Mary reported that the AHP grant that supported the Huntington House project rehab requires ongoing monitoring to ensure the Housing Authority remains compliant with grant requirements. The

most recent report was submitted on March 5, 2026. She also noted that the current income-targeting requirements no longer align with RAD PBV program policies and will need to be modified.

6. **PUBLIC INPUT:** There was no public input.
7. **NEXT MEETING:** The next meeting is scheduled for 1:30 p.m. on Wednesday, April 29, 2026 in the community room of Huntington House Apartments.
8. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:28 p.m., seconded by Commissioner Helmer. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date:_____

Date:_____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, April 29, 2026, in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Helmer called the meeting to order at 1:30 p.m.

1. ROLL CALL:

Present: Kim Dankemeyer, Walter McKinney, Jean Helmer, David Henke, and Mary Vang

Also present: Jolina Janus and John Gethers

Excused: Jo Ann Grode

2. MINUTES REVIEWED

- A. Commissioners reviewed minutes from the March 23, 2026 meeting. Commissioner Helmer moved to approve the March 23, 2026 minutes of the meeting, seconded by Commissioner Henke. All aye votes.

3. COMMUNICATIONS

- A. Social Committee March 23, 2026 meeting minutes & update of activities: Mary reported that dates for the summer brat fry and ice cream social have been scheduled at all three apartments. Jolina will be connecting with the mini-indoor golf business across from Huntington House for available dates that can be reserved with discounted rate for a round of mini-golf. Allen plans to schedule game days in August, September, & October.
- B. Stock box update: Mary reported that a total of 31 food boxes were distributed among tenants at Parkview, Tenth Avenue, and Huntington House apartments. The next distribution date is scheduled for May 19, 2026.
- C. Reappointment of Kimberly Dankemeyer to the Housing Authority board of Commissioners: Mary announced Commissioner Dankemeyer's reappointment for a full term expiring on April 30, 2031.

4. CONSIDERATION OF BILLS

- A. Approve March 2026 bills: Commissioners reviewed the March 2026 bills. Commissioner McKinney moved to approve the March 2026 bills, seconded by Commissioner Dankemeyer. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing program occupancy & building update: Mary reported that the public housing program is currently at full occupancy for the month. There are an adequate number of applicants on the waiting lists. There were no building updates at this time.
- B. Huntington House Redevelopment LLC occupancy and building update: Mary reported that Huntington House is at 97 percent occupancy for the month. The waiting list has 45 applicants. There are two vacancies that have been filled off the waiting list with a move in dates of May 1 & June 1, 2026.
- C. Section 8 program update: Mary reported that 156 families are currently being assisted through the Section 8 tenant-based voucher program, with 513 applicants on the waiting list and an estimated wait time of approximately 26 months. There are no new or active vouchers, and three end of participations. Additionally, there are four new lease-ups/new admissions, including one port-in voucher from another jurisdiction. The waiting list remains closed.
- D. Capital Funds Program grant status: Mary reported that the 2023 grant has a remaining balance of \$14,879.43 in general capital activities, with all operating funds fully expended. The 2024 grant has a balance of \$13,649.28 in operating funds and \$19,883.02 in general capital activities. The 2025 grant has a balance of \$343,604 in operations and \$75,000 in capital activities. A disbursement was made from the 2023 grant to pay for repairs to rebuild the heating pump at Parkview apartments.
- E. State Debt Collection (SDC) program status: Mary reported that \$438.93 was received through the SDC program from two former public housing tenants.
- F. Huntington House insurance renewal: Mary reported that the liability insurance rate is up by 2.5% & property insurance up by 4.26%.
- G. Review and approve computer/server quotes: Mary reported that the server supporting the security cameras at Parkview went down due to recent power outages. The frequent power surges have caused repeated failures, ultimately resulting in a complete server malfunction. A temporary server has been installed to maintain operations until a final decision is made regarding replacement. Mary discussed potential solutions with Tech Pros and determined that the most practical option would be to upgrade the current server at the office and relocate the existing unit to Parkview. John provided the Commissioners with a range of current server costs and noted that increased demand driven by AI has caused significant fluctuations in server equipment pricing, with quotes changing weekly and often not guaranteed. He advised that a reasonable budget for a new server, including installation, could be up to \$20,000. Commissioner McKinney moved to approve a server budget of up to \$20,000 for a new server, seconded by Commissioner Dankemeyer. All aye votes.
- H. Update on audit RFP: Mary reported that on April 15, 2026 she sent out RFPs to three auditing firms. All three firms did reach out for additional

information, and feels confident that proposals will be submitted by the May 12 ,2026 submission deadline.

- 6. **PUBLIC INPUT:** There was no public input.
- 7. **NEXT MEETING:** The next meeting is scheduled for 1:30 p.m. on Wednesday, May 27, 2026 in the community room of Huntington House Apartments.
- 8. **ADJOURNMENT:** Commissioner Dankemeyer moved to adjourn the meeting at 2:20 p.m., seconded by Commissioner McKinney. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date:_____

Date:_____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, May 27, 2026 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:35 p.m.

1. ROLL CALL:

Present: Jo Ann Grode, Kim Dankemeyer, Walter McKinney, Jean Helmer, David Henke, and Mary Vang

Also present: Jolina Janus

2. MINUTES REVIEWED

- A. Commissioners reviewed minutes from the April 29, 2026 meeting. Commissioner Henke moved to approve the April 29, 2026 minutes of the meeting, seconded by Commissioner Dankemeyer. All aye votes.

3. COMMUNICATIONS

- A. Stock box update: Mary reported that a total of 34 food boxes were distributed among tenants at Parkview, Tenth Avenue, and Huntington House apartments. The next distribution date is scheduled for June 16, 2026.

4. CONSIDERATION OF BILLS

- A. Approve 1st Quarter 2026 financial statements as prepared by the fee accountant: Commissioners reviewed the 1st quarter 2026 financial statements. Revenues and expenditures were within approved budget levels. Mary reported an increase in revenue for the quarter due to the drawdown of 2024 operating grant funds in January as the obligation end date approached. The drawdown was completed to ensure timely obligation of remaining funds in accordance with HUD requirements. Commissioner Helmer moved to approve the 1st quarter 2026 financial statements, seconded by Commissioner Henke. All aye votes.
- B. Approve April 2026 bills: Commissioners reviewed the April 2026 bills. Commissioner McKinney moved to approve the March 2026 bills, seconded by Commissioner Dankemeyer. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing program occupancy & building update: Mary reported that the public housing program is at 98% occupancy for the month. There are an adequate number of applicants on the waiting lists. She informed

Commissioners that the Public Housing waiting list currently has an estimated wait time of approximately three to four years. Due to the extended wait period and in order to more effectively manage applicant volume, the waiting list will close effective May 29th at 4:30 p.m. Preventative bed bug treatments will begin in June at Parkview apartments. A tenant meeting was held in the Parkview community room on May 21st to answer questions or concerns. Joe from Valiant Pest Control was present at the meeting to answer questions regarding the treatment plan. Mary reported that she contacted another local Housing Authority that recently implemented the same treatment approach for all units and common areas. That agency noted significant improvement and expressed satisfaction with the effectiveness of the treatment over the past year.

- B. Huntington House Redevelopment LLC occupancy and building update: Mary reported that Huntington House is at 98 percent occupancy for the month. The waiting list has 44 applicants. There is one vacancy that has been filled off the waiting list with a lease date of June 1, 2026.
- C. Section 8 program update: Mary reported that 157 families are currently being assisted through the Section 8 tenant-based voucher program, with 477 applicants on the waiting list and an estimated wait time of approximately 26 months. There are no new or active vouchers, and two end of participations. The waiting list remains closed.
- D. Capital Funds Program grant status: Mary reported that the 2023 grant has a remaining balance of \$14,879.43 in general capital activities, with all operating funds fully expended. The 2024 grant is fully expended. The 2024 annual statement was revised to reallocate the remaining \$33,532.30 in capital funds to operations in order to meet HUD obligation and drawdown deadlines. The 2025 grant has a balance of \$268,604 in operations and \$75,000 in capital activities. It is anticipated that the exterior concrete stair replacement at Parkview will be funded using the remaining 2023 Capital Fund grant, with the balance to be covered by the 2025 Capital Fund grant.
- E. State Debt Collection (SDC) program status: Mary reported that \$439.54 was received through the SDC program. These recovery payments were associated with the Public Housing program.
- F. Approval of Parkview south concrete step proposal: Mary reported that of the three vendors contacted for the Parkview concrete step repairs, Reitz Concrete initially provided the lowest cost estimate; however, the vendor repeatedly postponed the project start date and eventually stopped responding. One vendor indicated they were not interested in the project. Ascent Construction was the only vendor that remained engaged and provided a quote, which includes replacing the steps, pouring new sidewalk under the covered entry, and installing a new stainless-steel railing, for a total cost of \$36,121. Mary anticipates covering the costs of this project with the 2023 and 2025 capital funds. Commissioner Helmer moved to approve the concrete step proposal provided by Ascent Construction, seconded by Commissioner McKinney. All aye votes.

- G. Approval of scattered sites power wash quote: Mary reported that the siding on the scattered-site houses is in need of cleaning. Shed's Painting provided a quote of \$450 per unit for exterior power washing. To have all 37 units power washed, the total costs would be \$16,650. Commissioner McKinney moved to approve the power washing quote provided by Sheds Painting, seconded by Commissioner Dankemeyer. All aye votes.
- H. HUD CY 2025 Section 8 SEMAP score: Mary reported that HUD released the Housing Authority's SEMAP score for CY 2025. The Housing Authority (HA) received an overall performance rating of Standard, with a score of 85 out of 100 points. The program did not earn points in the lease-up indicator, which reduced the score from last year's rating of 100. The HA received zero points in lease-up because the calendar-year utilization data used for SEMAP scoring reflected reduced leasing activity in 2025, following a HUD-confirmed shortfall in 2024. The HA took a conservative leasing approach early in 2025 to avoid entering shortfall again while working with HUD's shortfall team.
- I. HUD CY 2026 HCV HAP funding renewal: Mary reported that HUD released funding for the HCV program for CY 2026. An offset of \$94,005 was applied due to under-utilization of funds in CY 2025. After the offset, the CY 2026 renewal funding totals \$911,507, which is approximately \$242,474 less than the amount received in 2025.
- J. Discuss personnel policy revisions: Commissioner reviewed the personnel policy revisions. Mary reported the need to revise the personnel policy to better align with recent changes in employee benefits, breaks, payroll, and per diem practices.
- K. Review of audit RFP responses and approval of selected firm: Commissioners reviewed the audit proposals submitted by CavCo and CLA. Mary reported that two auditing firms responded to the Housing Authority's audit RFP. The audit period sought covers fiscal years 2025–2028. The RFP emphasized qualifications rather than pricing. Both firms were evaluated and determined to be highly qualified; however, CavCo scored higher based on the quality of the firm's references and peer review. Mary therefore recommended awarding the contract to CavCo. Commissioner McKinney moved to approve the recommendation of the Director to award the audit contract to CavCo for audit fiscal years 2025–2028, seconded by Commissioner Dankemeyer. All aye votes.
- L. Discuss and approve budget for Huntington House security cameras: Mary reported that, due to increased activity and the need to better monitor and secure the building, she contacted Tech Pros regarding the installation of security cameras and electronically keyed exterior doors throughout the building. She recommended an \$80,000 budget for this project. The project would be funded through the replacement reserve. Commissioner Dankemeyer moved to approve a budget of \$80,000 budget for security cameras and electronically keyed exterior doors at Huntington House apartments, seconded by Commissioner McKinney. All aye votes.

M. Proposal to revise Huntington House lower-level community room user fee:
Commissioners reviewed the proposed user fee schedule for the Huntington House lower-level community room. Mary noted that the fee schedule was last updated in 2022 and reported that the revised schedule will be more streamlined for all rental users.

6. **PUBLIC INPUT:** There was no public input.
7. **NEXT MEETING:** The next meeting is scheduled for 1:30 p.m. on Wednesday, June 24, 2026 in the community room of Huntington House Apartments.
8. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 3:08 p.m., seconded by Commissioner Helmer. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____



Services / Personnel Committee

Meeting Minutes for

May 14, 2026

1. Call to Order: Chair E. O'Day called the meeting of the McMillan Library Services / Personnel Committee to order at 5:18p.m.

2. Open Meetings Declaration: Chair E. O'Day established this was a public meeting with in-person and Zoom access, and appropriate public notice was given.

3. Roll Call:

Committee Members:

Bill Clendenning

Andrea Galván

Scott Kellogg

~~Emily Kent~~—excused

Evan O'Day

Conni O'Keefe

Other Board Members:

~~Susan Feith~~

~~Ron Rasmussen~~

~~Karen Schill~~

~~Michael Timm~~

~~John Omernik~~

Administration: Heather Kinkade, Director; Claire Parrish, Assistant Director

Others in Attendance:

4. Approval of the Minutes: Minutes of the April 9, 2026 Services/Personnel Committee meeting stand approved.

5. Strategic Plan: Wednesday, June 17th Consultant Rachel Arndt will be in attendance at the Board meeting to conduct a board listening session, working on setting up additional listening sessions with staff and community members;

H. Kinkade has submitted a proposal to the Endowment for funding.

6. JobPod Project: JobPod attorney reviewing suggestions from City Attorney S. Schill.

7. Displays and Exhibits Policy Review: H. Kinkade had no edits to suggest.

Motion by A. Galván to send Displays and Exhibits Policy to full board with no changes. Motion carried.

8. Website Review: committee felt nothing major was missing from the website and unless Strategic Plan results in feedback on website improvements, no changes will be made.

9. Items for Next Agenda: N/A

10. Adjournment : Chair O'Day adjourned the meeting at 5:30pm.

Respectfully submitted by Claire Parrish, Assistant Director



Board of Trustees

Meeting Minutes for

June 17, 2026

1. Call to Order: President Galván called the meeting of the McMillan Library Board of Trustees to order at 5:00 p.m.

2. Roll Call:

Board Members:

Conni O'Keefe - excused	Evan O'Day - excused	Emily Kent - absent
Michael Timm - excused	Karen Schill	Susan Feith
William Clendenning	Ron Rasmussen	Andrea Galván
Scott Kellogg	John Omernik	

Administration: Heather Kinkade, Library Director; Claire Parrish, Assistant Director

Others in Attendance: Rachel Arndt, Strategic Planning Consultant; Dennis Martin, patron

3. Open Meetings Declaration: President Galvan established that this was a public meeting and appropriate public notice with Zoom access was given.

4. Public comment: N/A

5. Approval of Previous Minutes: Minutes of the May 20th Library Board meeting stand approved.

6. Treasurer's Report

a. Monthly Finance Reports: some May bills adjusted, actual total for May was \$36,549.48

b. Payment of the Bills:

Motion by R. Rasmussen to approve the June 2026 bills at \$30,864.46. Motion carried

Motion by R. Rasmussen to approve the June 2026 Endowment bills at \$1,500. Motion carried.

Motion by J. Omernik to send the updated Financial Institution Authorization Resolution to Wood Trust Bank. Motion carried.

7. Director's Report

a. Library Use and Events: H. Kinkade reported library fully staffed; transition to new software continues to have issues, library system SCLS is addressing them; summer reading in full swing; Endowment Fund Meeting held on June 15th approved funds for strategic planning and reviewed contributions from last three years; will meet again on July 22nd to review 2027 Concert budget.

b. Statistics: Reviewed

c. Miscellaneous: N/A

Board of Trustees

8. Committee Reports

a. Finance / Building & Grounds Committee: Did not meet in June; would like to maintain second Tuesday of the month

b. Services / Personnel Committee: Did not meet in June; meeting dates/time TBD

9. Unfinished Business

a. Elevator Project: H. Kinkade reviewed status of project

b. JobPod Project: H. Kinkade reported still waiting on JobPod project attorney

10. New Business

a. Committee Appointments: A. Galván hoping to have the committees set before July

b. Endowment Fund Board Appointment: A. Galvan nominated S. Kellogg

Motion by R. Rasmussen to appoint S. Kellogg to the Endowment Board. Motion carried.

11. Information Requests

12. Items for the Next Agenda

Motion to adjourn by S. Kellogg

Meeting adjourned by President Galván at 5:29pm.

Respectfully Submitted: Claire Parrish, Assistant Director



Finance / Building & Grounds Committee

Meeting Minutes for

July 8, 2026

1. Call to Order: Chair Rasmussen called the meeting of the McMillan Library Finance / Building & Grounds Committee to order at 6:00p.m.

2. Open Meetings Declaration: Chair Rasmussen established this was a public meeting with in person and Zoom access, and appropriate public notice was given.

3. Roll Call:

Committee Members:

Mike Timm
Susan Feith

John Omernik
Austin Reimer

~~Andrea Galván~~ - absent
Ron Rasmussen

Other Board Members:

~~William Clendenning~~
~~Scott Kellogg~~

Conni O'Keefe

~~Karen Schill~~

Administration: Heather Kinkade, Director; Claire Parrish, Assistant Director

Others in Attendance: Tyler Mickelson, IT Administrator; Kevin Fangman, patron

4. Approval of the Minutes: Minutes of the May 13, 2026 Finance/Building & Ground Committee stand approved.

5. Network Security: T. Mickelson reviewed IT security

6. Elevator Project: H. Kinkade reviewed the meeting held on 7.7.26, board discussed. Project could potentially start on 7.20.26 if Ascent can arrange subcontractors that quickly.

7. Balcony Waterproofing: C.Parrish reviewed an update from city maintenance that leaking issue is due to rusted out drain pipes, maintenance will look into cost of relining pipe.

8. Solar Array Inspection: Radtke was here on June 3rd to inspect the solar, no final report at this time. H. Kinkade will ask for a quote on improving efficiency of the array.

9. 2027 Draft Budget: Draft budget is due to City by July 31st; H. Kinkade reviewed draft budget, board discussed

10. Items for Next Agenda

11. Adjournment

R. Rasmussen adjourned the meeting at 6:45pm.

Respectfully submitted: Claire Parrish, Assistant Library Director

ALEXANDER FIELD
SOUTH WOOD COUNTY AIRPORT
MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Brad Hamilton, President
Jason Warren, Supervisor
Matt Zacher, Mayor
Joseph Zurfluh, Trustee

MUNICIPALITIES:

City of Nekoosa
Town of Grand Rapids
City of Wisconsin Rapids
Village of Port Edwards

06/26/26

The South Wood County Airport Commission met on Friday June 26, 2026 at 10:00 AM at the South Wood County Airport, Alexander Field. Members present were Brad Hamilton, Jason Warren, and Matt Zacher. Joe Zurfluh was excused. Also in attendance were Jeff Christensen, Stephen Brown, Dan Minarcik, Josh Holbrook, Mark Graczykowski, Arne Nystrom, Randy Gustafson, Dennis Polach, Kevin Fangman, Bill Clendenning, Jacque Zirbes, Ryan Falch, Brian Bergstrom, Colin Davidson, Hunter Geishart, and Jeremy Sickler.

1. Call to order: Chairman Hamilton called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (05-07-26):

Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the minutes as amended.
Motion carried.

3. Airport Manager's Report:

Representatives from SEH provided updates on the ongoing projects. SEH is awaiting approval of the forecasting component of the Master Plan before they can move forward, this approval is expected shortly. Nothing new to report. The ATP grant was awarded for up to \$2.7M for terminal renovation. The application for a Legacy Foundation grant was unsuccessful Dan Minarcik from WIBOA provided updates on their status on all of the projects. The crack seal and repainting project is scheduled to take place in fall of 2026. Airport Manager Sickler presented a year-to-date report of airport activities, projects, and revenues/expenses. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the report as presented. Motion carried.

4. Old Business:

a. Discuss and consider action regarding the Merkel Electric quote to replace the Runway End Indicator Lights. Sickler provided quotes from two different light manufacturers and the quote for installation from Merkel Electric. Motion by Commissioner Zurfluh, 2nd by Commissioner Zacher to approve the Merkel electric quote for installation of the ADB Safegate runway end indicator lights. Motion carried.

5. New Business:

a. Discuss and consider action regarding terminal design. No action taken.

6. Review of Financial Statements:

Sickler presented the April financials for discussion. Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the financial statements. Motion carried.

7. Future agenda items:

Terminal project, Master Plan

8. Public Comment: Randy Gustafson reminded the Commission of the Hamburger Social on July 8.

9. Correspondence received: None

10. Set next meeting date: Thursday August 6 at 0800.

11. Adjourn:

Chairman called meeting adjourned at 1132.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton



Wastewater Facility

2540 First Street South

Wisconsin Rapids, WI 54494-5798

Phone (715) 421-8237 Fax (715) 421-8292

Derek Budsberg – Wastewater Superintendent

Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at **1:30p.m. on July 8th, 2026** at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: Peter Jennings, Greg Luke, Jim Nietzel, and Kayla Lumaye (Biron Representative). Ryan Austin and Joe Eichsteadt appeared online. Alderman Dennis Polach was also present.

- 1. Call to order**-The meeting was called to order at 1:34PM
- 2. Vote on Chairperson:** A motion was made by Greg Luke and seconded by Jim Nietzel to nominate Peter Jennings as chair. **Motion Carried.**
- 3. Minutes of the June 10th, 2026 Meeting:** A motion was made by Jim Nietzel and seconded by Kayla to approve the minutes of the June 10th, 2026 Commission meeting after deleting CMOM review in the referrals and adding Jenbacher cost analysis. **Motion Carried.**
- 4. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing the month's activities for June
 - b. Monthly Plant Report: All plant operations were within WI DNR Discharge Permit ranges for June.
- 5. Bills and Revenues:** A motion was made by Jim Nietzel and seconded by Greg to accept the bills and revenues and place them on file. **Motion Carried**
- 6. Jenbacher investment review:** Derek discussed the costs and profits of the Jenbacher biogas engine with the commission.
- 7. Rate study update:** Derek discussed the rate study draft report with the commission.
- 8. Referrals:** Headworks Project Consultant, Biron contract,
- 9. Adjourn:** A motion was made by Greg Luke and seconded by Jim to adjourn at 2:25 pm. **Motion Carried.**

Respectfully submitted by Derek Budsberg

Regular Meeting of the Water Works and Lighting Commission
Wednesday, July 8, 2026

In Attendance:

Commissioner John Bergin
Commissioner Rick Merdan
Commissioner John Harper
Commissioner Kevin Fangman
Commissioner Jeff Penzkover

Also in attendance: Todd Weiler, Jeff Kuhn, Owen Yenter, Shawn Reimer, Matt Stormoen, Adam Breunig, Tyler Sneen, Josh Elliott, Sean Wall, and Heidi Schroeder.

Excused absence: Lynn Schroer

1. Call to Order

Chairperson John Bergin called the meeting to order at 2:00PM.

2. Approval, additions, or corrections to minutes of the following meeting

2.1 Regular Commission Meeting held

Two corrections needed to the June minutes – name misspelled and incorrect secretary noted.

There was a motion made by John Harper, seconded by Rick Merdan and carried to approve the minutes with corrections of Regular Commission Meeting held on last meeting June 17, 2026, and to place them on file. No nay votes were recorded. Kevin Fangman abstained from the vote.

3. Department Updates

4.1 Safety Coordinator's Report

This report was reviewed and discussed. Sean Wall answered questions regarding two safety incidents that occurred in June.

4.2 Line Superintendent's Report

This report was reviewed and discussed. Josh Elliott answered questions regarding failed equipment call-ins and timing for other service providers to remove their lines off old poles WWLC no longer uses.

4.3 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen answered questions regarding substation oil test results yet to be received and distribution transformer delivery.

4.4 Water Department Operation's Report

This report was reviewed and discussed. Adam Breunig answered questions regarding chart changes and Legacy Foundation award for lead services replacement.

4.5 Information Systems Administration's Report

This report was reviewed and discussed. Matt Stormoen answered questions regarding new virtual environment migration.

4.6 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer answered questions regarding solar array property progress, complaints, and monitoring; comments about the Koch property purchase and continued monitoring of Mariani.

4.7 Customer Support Supervisor's Report

This report was reviewed and discussed. In Lynn Schroer's absence, Jeff Kuhn answered questions regarding good payment numbers and APPA conference Lynn attended.

4.8 Director of Engineering and Metering

This report was reviewed and discussed. Owen Yenter answered questions regarding outages, RP3 progress and high school substation upgrade status.

4.9 Chief Financial Officer

This report was reviewed and discussed. Jeff Kuhn answered questions regarding cost of power, water operating results, and lobby remodel progress.

4.10 General Manager's Report

This report was reviewed and discussed. Todd Weiler answered questions regarding GLU energy center and strategic generation planning committee items.

4. Review of Accounts Payable

A listing of invoices and checks covering June was provided to the commission for review and all questions answered.

5. Adjourn

There was a motion made by Rick Merdan, seconded by Kevin Fangman and carried to adjourn at 2:33 PM. No nay votes were recorded.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rick Merdan', is written over the typed name.

Rick Merdan, Secretary



Report of the Joint Review Board

Matthew Zacher, City of Wisconsin Rapids
PaNyia Yang, Wood County
Carrie Kasubaski, Mid-State Technical College
Aaron Nelson, Wisconsin Rapids Public Schools
Gerald Bach, Public Member

Date of Meeting: July 30, 2026
Reported to Council: August 18, 2026

The Joint Review Board met at 9:00 a.m. on Thursday, July 30, 2026 in the first-floor conference room at City Hall. Members present included Mayor Matt Zacher, Carrie Kasubaski, Gerald Bach and Darrin Steinbach, sitting in for PaNyia Yang.

1. Call to Order

The meeting was called to order at 9:02 a.m. All members were present except for Aaron Nelson.

2. Nominate and elect a chairperson.

It was moved by Bach, seconded by Steinbach to elect Matt Zacher as chairperson. Motion carried.

3. Review the 2025 WI Department of Revenue TID Annual Report (Form PE-300)

A. Tax Incremental District No. 6

B. Tax Incremental District No. 7

C. Tax Incremental District No. 8

Tim Desorcy reviewed the 2025 WI Department of Revenue TID annual reports for Tax Incremental District No. 6, Tax Incremental District No. 7, and Tax Incremental District No. 8 with the Joint Review Board and answered any questions (See attachment No. 1). No action was taken.

4. Consider for approval a "Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement".

It was moved by Kasubaski, seconded by Steinbach to approve the Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement (See attachment No. 2). Motion carried.

5. Adjournment

Meeting adjourned at 9:14 a.m.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.

CITY OF WISCONSIN RAPIDS
PARKS / RECREATION / BUILDINGS
220 3rd Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240

Parks & Recreation Commission Minutes

August 10, 2026

The Parks & Recreation Commission met on Monday, August 10, 2026, at 4 p.m. in the first-floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI.

1. Call to order.

The meeting was called to order at 4 p.m. Commissioners in attendance were Jake Cattnach, Jeff Penzkover, Ron Rasmussen, Lee Thao, Julie Timm, Elizabeth Whelan, and Mayor Zacher. Susan Faust and Jeff Marutz were absent. Staff in attendance were Joe Bachman, Dawn Desorcy, Emily Kent, and Jake Klingforth. Also in attendance were Kevin Fangman, Eleanor Kent, Alderperson Dennis Polach, and Alderperson Michael Timm.

2. Approve the July 13, 2026, meeting minutes.

A motion was made by Commissioner Timm, seconded by Commissioner Cattnach, to approve the minutes of July 13, 2026. Motion carried.

3. Discuss and consider approval of Room to Zoom Dog Park Sponsorship Opportunities.

Sponsorship opportunities, including a one-time donation option or a 3-year option which includes a 10% discount, were discussed. A motion was made by Commissioner Timm, seconded by Commissioner Rasmussen, to approve the 3-year option with the 10% donation discount. Motion carried. The Parks Department will keep track of any sponsorships that are received.

4. Bills.

A motion was made by Commissioner Whelan, seconded by Commissioner Timm, to approve the bills in the amount of \$44,723.26. Motion carried.

5. Staff reports.

Jake and Dawn presented reports.

6. Adjourn.

A motion to adjourn was made by Commissioner Penzkover, seconded by Commissioner Timm. Motion carried.

Dawn Desorcy, Recording Secretary



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

July 2026

Permits & Degradation

- **20 Permits/Licenses** (10 last month) for asphalt paving (2), driveway grades/concrete pour inspections (7), storm water (0), excavating (7), Street Privilege (0), storm connection (0), permit parking (0), banner (0), contractor licenses (4), environmental testing wells (0)
 - **2026 - 120 permits & licenses**
 - **2025 – 286 permits & licenses**
- **247 Diggers Locates** for Storm Sewer & Sanitary Sewer (282 last month)
 - **6 Emergency locates** (1 outside of normal business hours)
- **Degradation fees this month = \$3,505.95; this year \$37,415.52**

Traffic

- Traffic Study – n/a
- **ITS Standalone Signal Grant**
 - 2026 Project @ 8th St S & Expy AND Plover Rd & Baker St/Washington St - Flashing Yellow Arrow Signal Modification Project. **Construction plans are complete and have been reviewed. The Bid date was moved to 10:00am July 7th.**
- **Traffic Signals** – referral received at 8th St S and Two Mile Ave for a protected left turn light.

Project Designs/Construction underway:

2026 Projects

- **2026 Construction Plans – status update and review**
- **Contracts**
 - Riverwall Rehabilitation Project – Project was bid on January 22nd with a low bid of \$1,206,100. **The Engineering Dept has been working with our contractor Zenith Tech to review shop drawings for materials to be used for construction and to discuss potential construction challenges. Work is anticipated to begin mid-August.**
- **Design**
 - **E Jackson St**
 - Phase I – Saratoga St to E Grand – 100% complete as of 5/8/26.
 - Phase II – Bridge to Saratoga St – 100% complete.
 - **Apricot St (15th St N to 17th St N) – 75% (2027)**
 - **13th Ave N (W Grand Ave to N end) – 50% (2027)**



ENGINEERING DEPARTMENT

444 West Grand Avenue

Wisconsin Rapids, WI 54495-2780

Engineering (715) 421-8205

FAX (715) 421-8291

- **Future Projects**

- Preliminary Survey for future projects
 - 13th Ave (W Grand Ave to north end) – 100% (spring)
 - **15th Ave N (W Grand Ave to High St) – 15% (summer/fall)**
 - **Riverview Dr (Spring St to 1st St N) – 0% (fall)**
 - **12th St N (Baker St to Franklin St) – 0% (late fall potentially)**
 - **16th Ave N (W Grand Ave to High St) – 0% (spring)**

Projects Involving Grants:

- ***Connecting Highway (DOT)***

- 8th St S – Lakewood Ln to Whitrock Ave – DOT is completing an archeological survey and then they should be able to sign-off on the Environmental Document. Once that is done they should be able to finalize the Design Study Report (which is expected in Fall), with the Transportation Project Plat coming thereafter. The Plat approval allows the City's real estate consultant to begin work on the real estate.
- 8th St S – Whitrock Ave to Expressway – DOT SMFA signed and project proposed in 2030.
- DOT ADA pedestrian curb ramp stand-alone project scheduled for construction in 2029.
- 2nd Ave S / STH 54 – is proposed to be resurfaced as a DOT project in 2028. The State/Municipal Agreement is now signed and returned to the DOT.
- West Grand / STH 73 – SMFA approved and signed by the Mayor. Planned for 2030.
- W & E Riverview Expy between W Grand and Lincoln St – SMFA approved and signed by the Mayor. Planned for 2032.
- STH 13/34 W Riverview Expressway from W Grand Ave to Edgewood Pl – SMFA approved and signed by the Mayor. Planned for 2034.
- E Riverview Expressway from Lincoln St to CTH W – SMFA approved and signed by the Mayor. Planned for 2033.

- ***Rail Notification – Predictive Mobility Project***

- ***Field Installation is occurring. The latest field visit was July 31st. LinqThingz will be providing an update for Thursday's meeting.***
- <https://linqthingz.com/web/wisconsin-rapids-project-kickoff-report>.
 - ***Password: RiverCity***

- ***Westside Interceptor Sewer Lining Rehabilitation Project***

- Project Updates
 - ***Interceptor Sewer Lining Contract***



ENGINEERING DEPARTMENT

444 West Grand Avenue

Wisconsin Rapids, WI 54495-2780

Engineering (715) 421-8205 FAX (715) 421-8291

- *Work began the week of July 20th.*
- *Work so far has mainly consisted of site prep and installation of sewer bypass piping for Phase 1 of the work, which runs along Gaynor Avenue from 25th Avenue to the roundabout.*
- *Michels Trenchless plans to start Phase 1 manhole excavation and replacement work the week of August 10th.*
- *Once this work is complete the contractor will begin sewer cleaning and televising work, followed by sewer lining work for Phase 1. All work is anticipated to be complete by mid-October.*

Storm Water Utility –

- *TMDL Implementation Plan – Strand continues working on the plan.*

Other Highlights

- CN Railroad has made a final offer on the closure of the Kingston Road Crossing.
- **Next Steps:**
 - **September 3 Public Works Meeting?**
 - *Hold a public hearing regarding the closure.*
 - *Consider a resolution to close the roadway*
 - **October 5th Planning Commission – hold public hearing to update the Official Map**
 - **Budget for the removal and reconfiguration of the street in 2027.**



SOUTH WOOD COUNTY AIRPORT
Jeremy Sickler, Airport Manager

July 2026

Airport Development:

Master Plan: Still awaiting FAA forecast approval. SEH will provide an update

Terminal Rehab: The project is out for bid. The terminal will be approximately 85% federally eligible and WI BOA may be able to pay for some of the ineligible costs. SEH will provide an update.

Crack Seal and Pavement Markings: On schedule to take place in 2026. Preferably this will take place after the busy season.

Fuel Type	Previous month	Current month	This month last year	2026 year to date	2025 year to date	Year over Year
100 LL	1922.26	2349.14	4179.42	12010.37	14667.58	82%
Jet A	18845.50	20352.70	23247.27	57779.96	53576.30	108%
TOTAL	20767.76	22701.84	2742669	69790.33	68243.88	102%

Airport Monthly Revenues:

Fuel:	\$142468.90
Ramp Fee:	\$9420.06
Lav Fee:	\$700.00
GPU:	\$300.00
Call Out Fee:	\$4789.65
Transient Hangar:	\$1939.77
Handling:	\$100.00
Catering:	\$72.00
Oil:	\$118.12

Year over year total fuel gallon sales comparison through June:

2024 – 59571.91 gallons

2023 – 50779.96 gallons

Other Airport Items:

Avgas pump: No outages reported during the month of June.

0 NOTAM issued

A service request was made to American Fence for the terminal gate. American fence sent representatives on two occasions, and it is believed the main control board is faulty. A new one has been ordered. If the board is not the failure, the controller will be replaced under warranty.

Runway End Indicator Lights: Merkel Electric has ordered the new lights and no delivery date was established.



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8287 Cell (715)570-5420
e-mail – dbudsberg@wirapids.gov
Derek Budsberg-Wastewater Superintendent

SUBJECT: Monthly Supervisory Report
Month of: June 2026
Report:

Collections

- Main line feet cleaned-1470
- Televised 1980 ft of sanitary
- Root cutting- 340
- Sewer call investigations and lateral launches-2
- Lift stations cleaned- 4
- The collections crew also assisted with the Jackson street sanitary bypass for new construction and hauled material out of our grit pad.

Operations/Maintenance

- All effluent parameters were within operating limits
- Started cleaning a digester feed tank
- Replace 3 plug valves in building 150
- Drained and swapped out primary clarifier
- Managing foaming issue on the digesters due to cleaning tanks
- Training for new operator
- Continued to work on cleaning digester feed tank

Plant administration

- Submitted monthly reports
- Reviewed headworks repair contracts
- Submitted documents for closing the clean water fund loan
- Working with Michels Trenchless on interceptor project
- Worked on 2027 budget.

Wisconsin Rapids Police Department



Date: August 9, 2026
To: Mayor Matt Zacher
Wisconsin Rapids Police and Fire Commission
Wisconsin Rapids Common Council
From: Daniel Hostens, Chief
RE: Report on the Police Department activity for July 2026

Departmental Activity/Training:

- Police and Fire Commission meeting
- Command staff meeting
- Monthly Special Response Team (SRT)
- Monthly Crisis Negotiator Team (CNT) training
- Monthly canine training
- PD/FD Meeting
- DC Dewitt, Sgt. Killian and Detective Olivares attended the Tactical Strength and Readiness Conference at MSTC.
- SRO McHugh attended Responding to Sextortion Related Offenses Against Children training.
- Officers participated in the Cops at Culvers fundraiser.
- Lt. Lubeck and SRO McHugh attended a meeting with the Wood County Health Department and other law enforcement agencies throughout Wood County to discuss Place of Last Drink, Drug Takeback, Alcohol/THC /Tobacco compliance checks, and the Naloxone Direct program throughout Wood County.

July Anniversaries

- Ofc. Pelot
 - 24 years

For the month, 2025 vs. 2026

Calls for Service	2025	1636	2026	1759
OWI	2025	17	2026	17
Traffic Crash Inv.	2025	40	2026	40
Written Warnings	2025	220	2026	373
Restricted Parking Tickets	2025	15	2026	21
Citations	2025	178	2026	187

Executive Summary – July 2026

In July 2026, WRPD investigated a range of violent, property, and drug offenses, including a kidnapping/domestic abuse incident involving a multi-agency pursuit and Flock camera technology, a strangulation and false imprisonment case requiring tactical entry to safely evacuate children, and two K9-assisted narcotics interdictions netting fentanyl, methamphetamine, and prescription opioids. The Detective Bureau advanced a significant



ICAC child exploitation case, resulting in ten additional charges against an incarcerated suspect, and processed 18 Child Protective Services referrals alongside two new DOJ/ICAC cybertips. Additional cases included a residential burglary, a check fraud/uttering investigation, resisting arrest with obstruction by a family member, and an OWI arrest with a BAC more than double the legal limit. The Detective Bureau also completed four pre-employment background investigations in support of departmental hiring.

Administrative Staff

Ordinance	July Days Worked	Total Calls for Service	Parking/ Snow CFS	Written Warnings	Citations	Complete without Enforcement Action	Parking Citations	Verbal Warnings	Arrests	Crash Reports	Totals
Andrys	17	53	0	20	4	18	6	9	0	0	57

Open Records	Request	Completed	Denials	Redactions	Pending Release	Time (in hours)
July	92	86	3	54	6	85

Notable Incidents

26-11385

Officers responded to a reported burglary after a homeowner returned from being away and found an adult male asleep on a backyard trampoline. The investigation determined the suspect had entered the residence without permission, causing damage to a rear door, and the home had been ransacked. A firearm was initially reported missing but was later located concealed inside the residence. Officers also confirmed the suspect was consuming alcohol in violation of his probation conditions.

The suspect admitted to coming to the residence without being invited and initially admitted entering the home before later changing his account. A preliminary breath test indicated he had been drinking, and probation authorities placed a hold on him. The suspect was arrested and transported to the Wood County Jail for charges of criminal trespass to a dwelling and criminal damage to property.

26-11914

Officers responded to a reported kidnapping after witnesses stated an adult male forcibly took an adult female from her residence and drove away against her will. Witnesses reported the suspect threatened a child who attempted to intervene and discarded the victim's cellphone to prevent her from contacting help. Officers coordinated a multi-agency search, using witness information and Flock camera technology to locate the suspect vehicle in a neighboring county. The suspect engaged in a pursuit in the neighboring county before being stopped and taken into custody. WRPD officers responded to the neighboring county and took custody of the suspect and victim. The victim reported that the suspect forcibly removed her from her residence, assaulted her, and transported her to a remote location while she feared for her life due to his prior history of violence. Officers documented the victim's injuries, collected video and other evidence corroborating the incident. The suspect was identified as the ex-husband of the victim.

Wisconsin Rapids Police Department



The suspect was booked into the Wood County Jail for charges of Kidnapping, false imprisonment, battery and disorderly conduct as a domestic abuse incident.

26-12156

Officers responded to a residence for a report of a domestic disturbance involving an adult male and adult female. The female reported that during an argument, the male physically assaulted her by strangling her, restricting her breathing, and later threatened her with knives, preventing her from leaving the residence. She also reported that the male intentionally damaged her cellular phone when she attempted to call for help.

Officers observed visible injuries consistent with the female's account. Due to the reported presence of weapons and the suspect's violent behavior, officers conducted a tactical clearing of the residence and safely evacuated children who were inside. After repeated verbal commands, the suspect surrendered without further incident and was taken into custody.

The suspect was booked into the Wood County Jail for charges of battery, strangulation, disorderly conduct, criminal damage to property and false imprisonment – as a domestic abuse incident. The suspect was also charged with threatening to cause bodily harm and resisting an officer.

26-11035 On 07/07/2026, Victim reported that her son stole a book of her checks from her residence and fraudulently cashed check at the Amoco gas station. without her permission. Victim identified DEF from photographs provided by the gas station clerk after being contacted about the suspicious check. Surveillance video, photographs, the original check, receipt, and related evidence were collected and entered into evidence. Charges of Uttering (Wis. Stat. § 943.38(2)) and Theft (Wis. Stat. § 943.20(1)(a)) are requested through the Wood County District Attorney's Office.

26-11361 On 07/12/2026, OFC contacted male SUBJ for an active felony warrant, SUBJ resisted lawful arrest and was taken into custody using reasonable force before being transported to the Wood County Jail without further incident. During transport, mother intentionally blocked the marked squad car with her vehicle, refused repeated lawful commands to move, and interfered with the apprehension. Mother was arrested after continuing to obstruct and resist officers during escort to a squad car, then transported to the Wood County Jail. Her vehicle was towed from the driveway to clear the blocked exit and allow transport to continue.

26-12174 On 07/26/2026, OFC contacted male SUBJ after locating his vehicle stopped on the STH 13 off-ramp near W. Grand Ave. OFC I observed DEF had glossy eyes, slurred speech, and DEF admitted consuming two beers. DEF performed standardized field sobriety tests, displaying clues of impairment, although he stated a prior brain injury affected his balance and speech; a preliminary breath test showed a result of 0.162 BAC. Based on OFC observations, the SFSTs, and the PBT result, DEF was arrested for first-offense Operating While Intoxicated, read the Informing the Accused form, and consented to an evidentiary blood draw. A search of the vehicle located eight cold, empty Natural Ice beer cans, the vehicle was legally parked with DEF's permission, and two blood vials were collected at Aspirus Riverview Hospital and submitted into evidence.

7-18-2026 Complaint #26-11741

On July 18th, Officer Krier conducted a traffic stop on a vehicle for a moving traffic violation. Officer Rudolph arrived and took over the paperwork on the stop while Officer Krier and K9 Klaus



performed a free air sniff on the vehicle for the presence of narcotics. K9 Klaus gave a positive indication and the vehicle was searched. Officers located drug paraphernalia and prescription opioids. The passenger of the vehicle was arrested for Possession of Schedule II Narcotics, Felony Bail Jumping, and a Probation Hold. The passenger of the vehicle was also cited for Possession of Drug Paraphernalia.

7-27-2026 Complaint #26-12206

On July 27th, Officer Rudolph conducted a traffic stop on an unregistered vehicle. Upon contacting the driver, Officer Rudolph requested Officer Krier and K9 Klaus to perform a free air sniff on the vehicle for the presence of narcotics. Officer Krier and K9 Klaus arrived on scene and K9 Klaus gave a positive indication. The vehicle was searched and officers located 1.09 grams of fentanyl and 1.12 grams of methamphetamine inside of a purse within the vehicle. The passenger in the vehicle claimed ownership of the purse that the narcotics were located in and was subsequently placed under arrest for Possession of Fentanyl and Possession of Methamphetamine.

Other Activity

- Detective Bailey received additional evidence from a previous ICAC investigation in return for a previously submitted search warrant to a social media platform. As a result of the additional evidence discovered, Detective Bailey referred the same adult suspect to the Wood County District Attorney's Office for ten additional charges of Possession of Child Pornography. The suspect remains incarcerated on a \$25,000 cash bond.
- Detective Bailey assisted patrol with their Kidnapping investigation (26-11914) by completing a search warrant for the suspect's phone and downloading/examining the contents of the phone for evidentiary value.
- WRPD received 18 Child Protective Service reports from Wood County Human Services for investigation and review.
- WRPD received two new Cybertips referrals from DOJ/ICAC Data Systems that were assigned for investigation.
- In July, members of the Detective Bureau completed four pre-employment background investigations for new-hire candidates.

Drugs Taken In

Drug	Quantity
Marijuana	8.69g
THC Cartridge/Wax/Edibles	3 Units
Methamphetamine	76.26g
Fentanyl	6.56g
Cocaine	2.64g
MDMA	-
Other: Alprazolam	4 pills

Daniel Hostens, Chief
 Telephone: 715-423-4444
 Email: dhostens@wirapids.gov

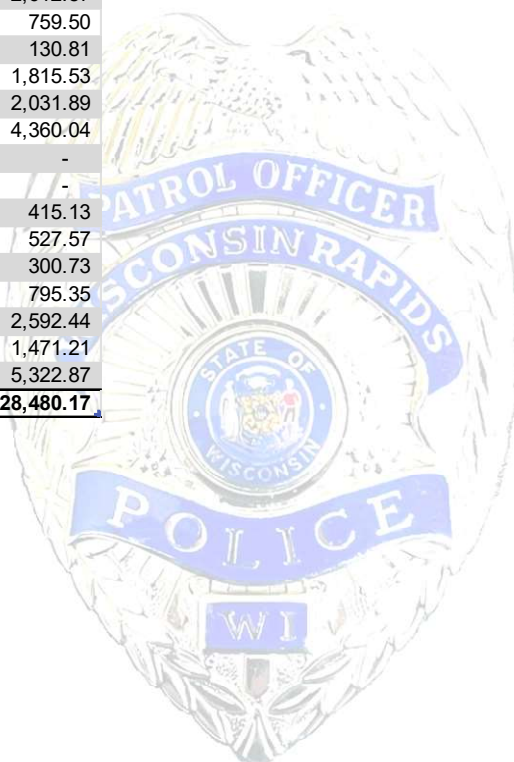
Wisconsin Rapids Police Department



Ecstasy	9 pills
Oxycodone	1 pill

K9 Klaus	Narcotic Deployments	Times Narcotics Found	Patrol Deployments	Demonstrations	Training Hours	Agency Assists
July	5	5	0	0	13	1

Reason Description	Hours	Pay
*AUXILIARY LIAISON	2.00	130.81
*CALL TIME	34.00	1,089.99
*COMMUNITY	23.50	1,802.78
*COURT TIME	64.08	2,320.65
*COVER SICK	52.00	2,612.87
*COVER TIME OFF	21.00	759.50
*EMERGENCY CALL	2.00	130.81
*FTO PAY	35.06	1,815.53
*GRANT	32.50	2,031.89
*HOLIDAY	130.25	4,360.04
*INSTRUCTOR PAY	1.00	-
*INVESTIGATION	2.00	-
*K9 PAY	21.00	415.13
*LATE CALL	14.00	527.57
*MEETINGS	6.00	300.73
*OTHER	12.50	795.35
*RAFTERS GAME TIME	49.00	2,592.44
*SEARCH WARRANT	32.75	1,471.21
*TRAININGS	87.50	5,322.87
	622.14	28,480.17



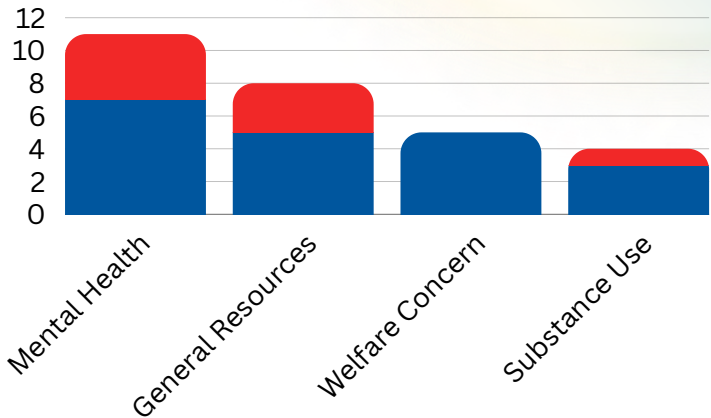
2026
July

Co-Responder IMPACT REPORT

Contact days were fewer this month due to the national holiday and co-responder's time off.

- 11** Contact Days
- 16** Community Members Identified for Co-Responder Support
- 11** New Community Member Referrals
- 28** Community Member Contacts
- 4** Collaborative Contacts with Community Partners

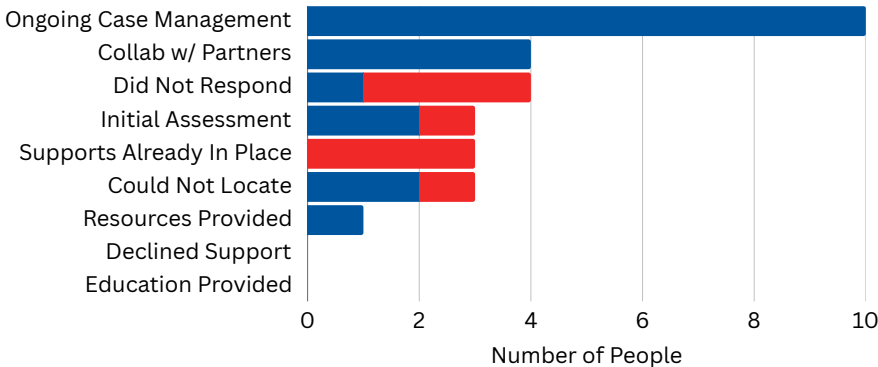
Primary Issues Addressed During Community Member Contacts



Wisconsin Rapids Police Department

Wisconsin Rapids Fire Depart & EMS

Monthly Outcomes of All Contacts*



*often multiple outcomes per contact



“CO MEANS TOGETHER”

Community Members • First Responders • Guardians • Wood County Human Services • ODC • Wood County Jail • Families • Community Service Providers • Social Support Networks

**Co-Responder
Jen Farmbrough**

Q & A

What's the difference between “Resources Provided” and “Education Provided”?

Providing resources is offering information on, helping to contact and/or directly connecting someone with a service, charity or community partner, i.e. Love INC, FOCUS food pantry or the ADRC. Providing education is more abstract. It's giving helpful information that doesn't connect them to anyplace specifically. Examples of this include providing materials about mental illness, answering questions about the differences between Medicaid and Medicare or sharing what someone can expect during a mental health hospitalization.

If you or someone you know is experiencing a mental health crisis, there is hope.
Our local, 24 hour mental health and AODA crisis line is operated by Northwest Connections.
888-552-6642.
The national Suicide and Crisis Lifeline is 988.
Call 911 in an emergency.